

**District of Carleton North**  
Regular Council Meeting  
January 24, 2023 @ 7:00pm  
19 Station Road, Florenceville-Bristol

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Council: Mayor Andrew Harvey, Deputy Mayor Karen Hargrove, Councillor Laurel Bradstreet, Councillor Michael Stewart, Councillor Chala Watson, Councillor Scott Oakes, Councillor Ray Haines, Councillor Angel Connor

Staff: Sarah Pacey, CAO/Assistant Clerk, Michelle Derrah, Director of Administration/Clerk

**REGRETS:** None

**1. CALL TO ORDER:**

Mayor Andrew Harvey called the meeting to order at 7:00pm.

**2. APPROVAL OF AGENDA:**

**MOTION:** To add the Carleton County Spring Show & Sale request to New Business, with the balance of the January 24, 2023 Town Council Agenda being approved. Moved by Councillor Laurel Bradstreet, seconded by Councillor Michael Stewart.

CARRIED. #005-2023

**3. DECLARATION OF CONFLICTS OF INTEREST:**

None

**4. APPROVAL OF MINUTES:**

**MOTION:** To ratify approval of the January 10, 2023 Town Council Minutes. Moved by Councillor Scott Oakes, seconded by Councillor Chala Watson.

CARRIED. #006-2023

**5. BUSINESS ARISING FROM THE MINUTES**

a. Zak Hargrove concerns raised to F-B Council in Nov 2022

At the November 15, 2022 Florenceville-Bristol Town Council Meeting, resident Zak Hargrove asked Council to pass a motion to ask the Minister of Justice and Public Safety to provide additional resources for the new District of Carleton North in the form of a local detachment. This was a formal request from Mr. Hargrove following a public meeting at the CNHS theatre on Policing and Public Safety. It was felt that policing visibility has an impact on crime in our area, and that the elimination of the Florenceville detachment created less visibility of RCMP in the community which contributed to the increase in crime. Given the potential for additional costs associated with additional policing services, Florenceville-Bristol Town Council asked that the matter be referred to the District of Carleton North Town Council with the recommendation to ask the Western Valley Regional Service Commission board to investigate further into the feasibility of additional police services, including a local detachment. The Mayor noted Council will be creating various committees in this Council meeting, and felt one of those would be able to work on an action plan.

b. Clay Marco concerns raised to F-B Council in Nov 2022

At the November 15, 2022 Florenceville-Bristol Town Council Meeting, resident and businessperson Dr. Clay Marco submitted a letter asking Council to do something about the ATVs and dirt bikes

using the Main Street and creating lot of noise that was discouraging patrons at local businesses, as well as personal enjoyment of one's own property. He asked Council to adopt and enforce a Noise By-law that would eliminate the excessive noise created by the illegal use of these motorized vehicles. The Mayor noted there will be a committee created that will help address the concern.

## **6. NEW BUSINESS:**

### **a. Carleton County Spring Show & Sale**

The Board of Directors are asking for the Town's support for their upcoming Spring Show & Sale taking place April 10 to 12 at the Northern Carleton Civic Centre (NCCC). They expressed their appreciation to Town staff for being so accommodating and going above and beyond each year to help out at the event. As with past years, the CCSSS are proposing they pay for the rental of one day and the professional cleaning services of the arena floor after the event, and the Town donate the other two days.

**MOTION:** To provide the Northern Carleton Civic Centre at no cost for two days, with the Carleton County Spring Show & Sale paying for the rental of the other day plus the professional cleaning services of the arena floor after the event. Moved by Deputy Mayor Karen Hargrove, seconded by Councillor Chala Watson.

CARRIED. #007-2023

### **b. Creation of Committees**

The Mayor asked Council to propose committees based on feedback received during their campaigning.

**MOTION:** To create a Recreation & Tourism Committee to develop strategies around Tourism, Recreation and Culture, including Trails and facility usage with Councillor Chala Watson as Chairperson, and Councillor Ray Haines and Councillor Angel Connor as Committee Members. Moved by Councillor Chala Watson, seconded by Councillor Ray Haines.

CARRIED. #008-2023

**MOTION:** To create a Public Safety Committee to develop strategies around current policing, fire protection and emergency measures with Councillor Laurel Bradstreet as the Chairperson, and Councillor Michael Stewart and Councillor Scott Oakes as Committee Members. Moved by Councillor Laurel Bradstreet, seconded by Councillor Michael Stewart.

CARRIED. #009-2023

Mayor Harvey emphasized the importance of the next committee. Councillor Scott Oakes spoke about the high incidence of crime in the area, and the importance for more police visibility in the District of Carleton North.

**MOTION:** To create an Ad Hoc Policing Model Committee to propose a functioning and sustainable policing model to the Public Safety Committee for the District of Carleton North, consisting of Councillor Scott Oakes as the Chairperson, and the following members of the public: Jason Hickey, Mike Nixon, Kris Foster, Paula Baker, and Sean Kilfoil. Moved by Councillor Scott Oakes, seconded by Councillor Laurel Bradstreet.

CARRIED. #010-2023

**MOTION:** To create a Provincial Services Committee to advocate for a fair level of provincial services in the District of Carleton North, including the development of a school infrastructure plan and all provincial department priorities with Councillor Scott Oakes as the Chairperson, and Councillor Chala Watson and Deputy Mayor Karen Hargrove as Committee Members. Moved by Councillor Scott Oakes, seconded by Councillor Chala Watson.

CARRIED. #011-2023

**MOTION:** To create an Operations Committee to develop a priority plan for provincial and municipal roads and municipal infrastructure, consisting of Councillor Michael Stewart as the Chairperson, and Councillor Laurel Bradstreet and Councillor Chala Watson as Committee Members. Moved by Councillor Michael Stewart, seconded by Councillor Laurel Bradstreet.

CARRIED. #012-2023

**MOTION:** To create an Administration Committee to review and develop by-laws and policies, as well as community engagement and communication strategies, consisting of Councillor Angel Connor as the Chairperson, and Deputy Mayor Karen Hargrove and Councillor Laurel Bradstreet as Committee Members. Moved by Councillor Angel Connor, seconded by Deputy Mayor Karen Hargrove.

CARRIED. #013-2023

**MOTION:** To create an Economic Development Committee to develop economic growth strategies through consultation with businesses and community organizations to grow the local economy, with Councillor Ray Haines as Chairperson, and Councillor Angel Connor and Councillor Michael Stewart as Committee Members. Moved by Councillor Ray Haines, seconded by Councillor Angel Connor.

CARRIED. #014-2023

**MOTION:** To create a Finance Committee to make recommendations to Council on General and Utility Capital and Operating Budget considerations, with Deputy Mayor Karen Hargrove as Chairperson, and Councillor Scott Oakes and Councillor Ray Haines as Committee Members. Moved by Deputy Mayor Karen Hargrove, seconded by Councillor Scott Oakes.

CARRIED. #015-2023

**MOTION:** To appoint Deputy Mayor Karen Hargrove to the Andrew & Laura McCain Library Board, and appoint Chairperson Jane Burke, Secretary Julie Craig, Treasurer David Hunter, Vice Chairperson Beverly Arlow, Jane Staples MacDonald, Kevin Flanagan, Samantha Bakker, Teresa Adams, and Nancy Whyte-McCauley as board members. Moved by Deputy Mayor Karen Hargrove, seconded by Councillor Scott Oakes.

CARRIED. #016-2023

**MOTION:** To appoint Councillor Laurel Bradstreet to sit on the Andrew & Laura McCain Art Gallery Board as a Council representative. Moved by Councillor Laurel Bradstreet, seconded by Councillor Angel Connor.

CARRIED. #017-2023

## 7. BY-LAWS & POLICIES:

### a. Confidentiality Policy

This draft policy defines and describes the management of confidential information and affects all employees, committee members, council members, clients and residents. Confidentiality Agreement forms are included in the policy for each Council member and employee to sign to confirm they will not disclose confidential information during or after their employment or term has ended.

**MOTION:** To adopt the District of Carleton North's HR-1 Confidentiality Policy as presented to ensure proper handling of confidential information. Moved by Councillor Angel Connor, seconded by Councillor Ray Haines.

CARRIED. #018-2023

## **8. COUNCIL STATEMENTS / INQUIRIES:**

Councillor Laurel Bradstreet:

Attended the Glassville Community Centre's Pancake Breakfast, which had very good attendance. Completed three local Councillor orientation sessions.

Deputy Mayor Karen Hargrove:

Took part in the three local Orientation Sessions, and is looking forward to seeing the Town's budget.

Councillor Michael Stewart:

Attended three local orientation sessions and two provincial ones. Met with the Town's Facilities and Maintenance Manager Brent Brown to review Western Valley Multiplex maintenance concerns. Met with the provincial Department of Transportation and Infrastructure's Derek Clark on priority of roads.

Councillor Chala Watson:

Expressed that she's learned quite a bit in the short time in her Councillor role from the orientation sessions, and emphasized that her goal is to be accountable to residents. She thanked the CAO and Clerk for all the extra work they have been doing to get the new Council up to speed.

Councillor Scott Oakes:

Attended three local orientation sessions and the Provincial ones. Visited folks at the Upper Kent Recreation Centre and enjoyed a hot bowl of soup there. Attended the Andrew & Laura McCain Library's Book sale that took place at the Community Hall.

Councillor Ray Haines:

Attended three local orientation sessions and the Provincial ones. He's been receiving a variety of concerns from the public, and has been passing those along to staff to be included in the main database. He asked if Council members could get some business cards so they could hand out when he is discussing concerns with citizens. Encouraged everyone to attend CVArts' upcoming Adam Baldwin show on February 11 at the CNHS Weldon Matthews Theatre.

Councillor Angel Connor:

Attended three local orientation sessions and a Provincial one. Attended the Glassville Community Centre's Pancake Breakfast on the 22<sup>nd</sup>, and was pleased at how well attended it was. The Aberdeen Snowmobile Club has started grooming the trails, and she was happy to see around 50 sleds at the Village Pour House in Juniper over the weekend. The hot topics she's hearing in the community are with regards to roads and unsightly premises.

Mayor Andrew Harvey:

Attended three local orientation sessions, and said it is a lot to absorb so they can get up to speed on all the topics. He acknowledged it is a lot for staff to prepare the orientation materials. He's been working with the CAO and senior staff on files and priorities. He has been providing all the feedback and complaints received to staff to compile into a database so the information is available. He suggested Council should send any they receive to the CAO for logging and delegating when appropriate. Roads are an issue, so he is working with the Province on a transportation plan to prioritize. Had some visits to the Upper Kent Recreation Centre, Juniper Community Centre, and Lakeville Community Centre. Attended the Andrew & Laura McCain Library's book sale at the Community Hall. Visited various businesses throughout the District to engage with residents. He gave a shout out to all local organizations that do things in the community and volunteer their time to make DCN better. Received the Town's approved budget from the Province and will review soon. Shout out to the staff for their hard work in preparing Council for these meetings.

**9. ADJOURNMENT:**

**MOTION:** Being no further business the meeting adjourned to a closed session at 7:38pm. Moved by Councillor Angel Connor, seconded by Councillor Laurel Bradstreet.

CARRIED. #019-2023

Regular Council Meetings will be held the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month, but the next meeting will be Monday February 13, 2023 due to a scheduling conflict.

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MAYOR

\_\_\_\_\_  
CLERK

**CLOSED MEETING:**

Section 68 (1) (d) of the Local Governance Act: The proposed or pending acquisition or disposition of land.

Section 68 (1) (j) of the Local Governance Act: Labour and employment matters, including the negotiation of collective agreements.

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MAYOR

\_\_\_\_\_  
CLERK