

District of Carleton North
Regular Council Meeting
Tuesday, June 13, 2023 @ 6:30pm
Stickney Recreation Centre, 53 Bell Street, Stickney

Council: Mayor Andrew Harvey, Deputy Mayor Karen Hargrove, Councillor Laurel Bradstreet, Councillor Michael Stewart, Councillor Scott Oakes, Councillor Ray Haines, Councillor Angel Connor

Staff: Sarah Pacey, CAO/Assistant Clerk, Michelle Derrah, Director of Administration/Clerk

REGRETS: Councillor Chala Watson

1. CALL TO ORDER:

Mayor Andrew Harvey called the meeting to order at 6:30pm.

2. APPROVAL OF AGENDA:

Deputy Mayor Hargrove asked to make two amendments to the agenda.

MOTION: To add Beautification & Flowers to New Business, and to have a Closed session following the Q&A session and approve the balance of the June 13, 2023 Town Council Agenda as presented. Moved by Councillor Laurel Bradstreet, seconded by Councillor Michael Stewart.

CARRIED. #098-2023

3. DECLARATION OF CONFLICTS OF INTEREST:

None

4. PRESENTATIONS:

a. Municipal Plan and Zoning By-law Process Introduction, Dillon Consultants

Jennifer Brown from Dillon Consultants walked Council through the process to enact a Municipal Plan and Zoning By-law for the District of Carleton North. The province has asked that all municipalities have a Municipal Plan and Zoning By-law in place by 2026-2027. The province will be releasing statements of public interest to mandate some items around Land Use Planning. The Municipal Plan provides policy direction. Dillon will be doing community engagement to get feedback in the Plan drafting process. The current rural character will be taken into account. They are hoping to kick off the enactment process by the end of the year. Councillor Oakes and Deputy Mayor Hargrove asked questions on how this will affect Agriculture.

5. APPROVAL OF MINUTES:

MOTION: To ratify approval of the May 23, 2023 Town Council Minutes. Moved by Councillor Scott Oakes, seconded by Councillor Angel Connor.

CARRIED. #099-2023

6. BUSINESS ARISING FROM THE MINUTES

a. Police Service Review Process

The Mayor explained that DCN is working with Hartland and the Department of Public Safety on the feasibility of other police service delivery models. As part of the police service review process, municipalities are required by the province to take specific steps. The next ones are to give notice

to the current service provider (RCMP) and the Minister of Justice and Public Safety of DCN's intentions to review the current police service delivery model.

MOTION: To notify in writing the RCMP Commander of the District of Carleton North's intentions to proceed with a review of its current police service delivery model. Moved by Councillor Scott Oakes, seconded by Councillor Michael Stewart.

CARRIED. #100-2023

MOTION: To notify the Minister of Justice and Public Safety in writing of the District of Carleton North's intent to proceed with a review of its current police service delivery model outlining the rationale of the police service review, providing a copy of the Terms of Reference supported by Council and a copy of the written notice sent to the RCMP. Moved by Councillor Scott Oakes, seconded by Councillor Laurel Bradstreet.

CARRIED. #101-2023

7. CORRESPONDENCE:

a. River View Manor and Apartments, Bath

A letter was read from River View Manor and Apartments in Bath requesting street lighting along River View Drive in Bath, improved snow plowing on River View Drive, and a directory sign at the corner of Main Street and Hospital Street in Bath directing people to River View Manor. Staff have already requested NB Power add 2 dusk-to-dawn lights at that location. Councillor Oakes thought the sign would be a good idea. Further discussion will need to happen with staff regarding the request for a directory sign. Council asked River View Manor to inform staff whenever there is an issue with the plowing, so it can be addressed in a timely manner. River View Manor staff can check with DCN staff each year to see if the plowing contractor for the Bath streets will change, so they can coordinate their contractor accordingly.

b. Potato World Request for NFFD Support

Potato World have requested financial and in-kind support from DCN for their National French Fry Day celebration taking place Thursday, July 13.

MOTION: To provide \$5,000 to Potato World plus use of tables, chairs, tent, and staff to assist with setup and tear down for National French Fry Day on July 13, 2023. Moved by Councillor Ray Haines, seconded by Councillor Laurel Bradstreet.

CARRIED. #102-2023

8. POLICIES & BY-LAWS

a. Festivals & Events Policy

The Tourism & Recreation Committee recommended Council adopt a proposed Festivals & Events Policy, which would provide financial and in-kind support to groups and organizations to host public events throughout the District of Carleton North.

MOTION: To adopt the Festivals & Events Policy No. R-02 as presented. Moved by Councillor Ray Haines, seconded by Deputy Mayor Karen Hargrove.

CARRIED. #103-2023

b. Strategic Development Incentive Policy

The Economic Development Committee recommended Council adopt a draft Strategic Development Incentive Policy. The incentive would provide funding to developers constructing in the District of Carleton North. Approved projects with over \$250,000 in assessed value increase include multi-unit

residential, multiple house developments, accommodations, food and beverage businesses, attractions, or other tourism-related uses.

MOTION: To adopt the Strategic Development Incentive Policy No. ED-01 as presented. Moved by Councillor Ray Haines, seconded by Councillor Scott Oakes.

CARRIED. #104-2023

c. Unsightly Premises and Dangerous Buildings and Structures By-law No. S-1

The 1st and 2nd readings were completed at the May 23 Council meeting.

MOTION: To enact by 3rd reading the Unsightly Premises and Dangerous Buildings and Structures By-law No. S-1 as presented. Moved by Councillor Angel Connor, seconded by Councillor Laurel Bradstreet.

CARRIED. #105-2023

Mayor Harvey completed the 3rd reading by title of the Unsightly Premises and Dangerous Buildings and Structures By-law No. S-1.

d. Peddler's By-law

The only municipality with a Peddler's By-law was Florenceville-Bristol. The Economic Development Committee reviewed their by-law, and determined it was not necessary to have one at all for the District of Carleton North, and therefore recommended Council repeal (cancel) Florenceville-Bristol's Peddler's By-law. This means Peddlers would not need a permit or pay a fee to the Town to set up on private property, and Peddlers would only need to get permission from the landowner. This would be for anyone setting up to sell their wares or for food trucks. The Committee also felt to support local businesses, that Peddlers, including food trucks should not be permitted to set up on any Town properties except for special events.

MOTION: To repeal the Town of Florenceville-Bristol's Peddler's By-Law No. 11 effective immediately. Moved by Councillor Ray Haines, seconded by Councillor Laurel Bradstreet. Nay votes from Councillor Angel Connor, Councillor Scott Oakes, Deputy Mayor Karen Hargrove, and Councillor Michael Stewart.

MOTION DEFEATED

MOTION: To deny permission for any peddlers asking to set up on Town property except for special events. Moved by Councillor Ray Haines, seconded by Councillor Laurel Bradstreet. Nay votes from Councillor Angel Connor, Councillor Scott Oakes, Deputy Mayor Karen Hargrove, and Councillor Michael Stewart.

MOTION DEFEATED

e. Municipal Plan 12-6 and Zoning By-law 13B-6 amendments, Rezoning Shogomoc Property PID 10101640

The first readings of each by-law amendment were completed at the May 9 Council meeting. The Public Hearing took place June 8 at 6:30pm via teleconference. The deadline for submissions for or against the proposed rezoning was June 8 at 4pm. No submissions were received. As requested by Council, the Planning Review and Adjustment Committee (PRAC) provided their written views on the rezoning. Mayor Harvey read the letter, which stated the PRAC recommended that the change in land use designation and rezoning of PID 10101640 be approved.

MOTION: That the District of Carleton North Council proceed with the Municipal Plan and Zoning By-law amendment process of By-Laws 12A-6 & 13B-6, and:

a) That Council give 2nd reading by title to the Municipal Plan amendment By-law 12A-6 and Zoning By-law amendment By-law 13B-6.

b) That Council give 3rd reading by title to the Municipal Plan amendment By-law 12A-6 and Zoning By-law amendment By-law 13B-6.

Moved by Councillor Angel Connor, seconded by Deputy Mayor Karen Hargrove.

CARRIED. #106-2023

The Mayor completed the 2nd and 3rd readings by title of the Municipal Plan amendment 12A-6 and Zoning By-law amendment 13B-6, which completes the rezoning for PID 10101640.

f. Centreville Rural Plan By-law #16-2022 – Rezoning of 20 Charleston Road, Centreville (By-law #16-2022-01)

Mountain View Packers Ltd. has applied to rezone 20 Charleston Road, Centreville (PID 10081776) from Residential 1 to Residential 1 with the additional use of boarding houses to accommodate temporary foreign workers. The Public Hearing took place June 1 at 6:30pm via teleconference. The deadline for submissions for or against the proposed rezoning was June 8 at 4pm. One submission was received against the rezoning, as they felt the development was near single-family dwellings and that accommodations already are available at the Amsterdam Inn. They also felt written notice should have been provided to nearby property owners, which it was, but the concerned resident lived 4km away, and was outside the distribution area. As requested by Council, the Planning Review and Adjustment Committee (PRAC) is scheduled to consider the rezoning on June 13th. Their written feedback will be provided at the June 27 Council meeting.

MOTION: That District of Carleton North Council give 1st reading to Village of Centreville Rural Plan (By-law #16-2022) amendment By-law #16-2022-01. Moved by Councillor Michael Stewart, seconded by Deputy Mayor Karen Hargrove.

CARRIED. #107-2023

The Mayor completed the 1st reading by summary of the by-law amendment.

Council will consider the 2nd and 3rd reading at the June 27 Council meeting.

NEW BUSINESS:

c. Appoint By-law Enforcement Officers

Unightly Premises and Dangerous Buildings and Structures By-law No. S-1 requires the appointment of By-law Enforcement Officers by Council.

WHEREAS the council has adopted the District of Carleton North's Unightly Premises and Dangerous Buildings and Structures By-law No. S-1;

AND WHEREAS the council may appoint by-law enforcement officers for the local government and may determine their terms of office;

NOW THEREFORE BE IT RESOLVED that the following people are hereby appointed as a by-law enforcement officer under section 72 of the Local Governance Act (Act):

Michelle Derrah
Josh Fox
Adam O'Donnell

BE IT FURTHER RESOLVED THAT the above-noted appointment includes the powers and duties prescribed by by-law, the Act and its regulations and specifically in relation to the District of Carleton North's Unightly Premises and Dangerous Buildings and Structures By-law No. S-1;

BE IT FURTHER RESOLVED THAT the by-law enforcement officer's appointment is carried out in accordance with the files forwarded by the Chief Administrative Officer and the policies of the council;

BE IT FURTHER RESOLVED THAT the above-noted appointment shall continue as long as the person is employed (retained) by the local government or limited or rescinded by the council.

Moved by Deputy Mayor Karen Hargrove, seconded by Councillor Angel Connor.

CARRIED. #108-2023

d. Appoint Unsightly Premises and Dangerous Buildings and Structures Appeals Committee

In the event that a Notice to Comply for Dangerous or Unsightly Premises be appealed, an Appeals Committee is needed to review the request. Council only have three confirmed names for the committee, and they have two others they need confirmation from. Therefore, Council tabled this item until the they have the final members confirmed.

e. Appoint New Library Board Member

Deputy Mayor Hargrove asked to add a new member to the existing Library Board.

MOTION: To add Lauren Sieben to the Andrew & Laura McCain Library Board. Moved by Deputy Mayor Karen Hargrove, seconded by Councillor Laurel Bradstreet.

CARRIED. #109-2023

f. Sports Wall of Recognition Inductees

The Sports Wall of Recognition Committee reviewed the nomination applications, and made five recommendations to Council.

MOTION: To induct Iain Dunlop, Chipman Hunter, Robert Jon (Bobby) Rogers, Randolph (Bun) Veysey, and the 1974 Florenceville Beaver Baseball Team into the District of Carleton North's Sports Wall of Recognition. Moved by Deputy Mayor Karen Hargrove, seconded by Councillor Scott Oakes.

CARRIED. #110-2023

g. 330 Main Street, Bath

The owners of 330 Main Street in Bath have been in discussions with Council on selling their property to the Town. They have encountered some major structural issues with the building and have agreed to sell it to the Town for \$15,000. The Town would arrange to tear it down, and could keep the property for a future use.

MOTION: To purchase the property located at 330 Main Street in Bath on PID 10098267 from Lindon Chambers and Kerry-Ann Archer for \$15,000. Moved by Councillor Scott Oakes, seconded by Councillor Ray Haines. Nay vote from Councillor Laurel Bradstreet.

CARRIED. #111-2023

h. Upper Kent Rec Centre

Prior to municipal reform, the Upper Kent Rec Centre was owned by the province, and managed by a group of community volunteers who have done a great job providing local events to promote an opportunity to socialize in their community. That volunteer group have always paid the operating costs and took care of the maintenance of the building. Through the municipal reform process, DCN inherited the property from the province, but Council feel it would make sense to deed it over to the community group since they have already shown their ability to operate it independently from the Town.

MOTION: To sell the Upper Kent Rec Centre located at 240 Upper Kent Road on PID 10123289 to Upper Kent Recreation Centre Inc. for \$1. Moved by Councillor Scott Oakes, seconded by Councillor Laurel Bradstreet.

CARRIED. #112-2023

i. Beautification & Flowers

Deputy Mayor Hargrove has heard concerns that some areas have more flowers than others. Staff are doing their best, but we received a lot of rain over the past week, so they are behind. Council passed a Community Beautification Policy and encouraged community groups to apply. The policy and application are available at <https://www.carletonnorth.com/policies>.

9. COUNCIL COMMITTEE REPORTS:

a. Recreation & Tourism Committee: Councillor Chala Watson, Chair

Not present.

b. Public Safety Committee: Councillor Laurel Bradstreet, Chair

The Committee did not meet, but Councillor Bradstreet took part in a Public Safety strategic planning session with the Western Valley Regional Service Commission.

c. Ad Hoc Trails Committee: Councillor Laurel Bradstreet, Chair

Have not met. Many of the trails personnel have been reallocated to help with forest fires, so have not been available to meet yet.

d. Policing Model Committee (Ad Hoc): Councillor Scott Oakes, Chair

Have not met as a committee, but some members met with the province and are moving things forward. Mayor and CAO visited the Kennebecasis Police force's facilities for feedback.

e. Provincial Service Committee: Councillor Scott Oakes, Chair

Have not met.

f. Operations Committee: Councillor Michael Stewart, Chair

Have not met, but has talked to DTI and they are working to patch some of the areas of concern.

g. Administration Committee: Councillor Angel Connor, Chair

Nothing to report.

h. Economic Development Committee: Councillor Ray Haines, Chair

Met to discuss the Peddler's By-law and made recommendations to Council, which did not pass.

i. Finance Committee: Deputy Mayor Karen Hargrove, Chair

Have not met, but attended a Solid Waste strategic planning session with the Western Valley Regional Service Commission.

10. COUNCIL STATEMENTS / INQUIRIES:

Councillor Laurel Bradstreet:

Attended a luncheon for the River View Manor's staff's Years of Service recognition. Congratulated the Bath Fire Department, who won provincials for the fireman's muster.

Deputy Mayor Karen Hargrove:

Attended a luncheon for the River View Manor and handed out certificates for their staff's Years of Service recognition. Attended the Bath Lions Club senior supper, where the 4H children served dinner. Attended the Turnaround Awards and the CNHS Sports Banquet.

Councillor Michael Stewart:

Nothing to report.

Councillor Chala Watson:

Sent regrets.

Councillor Scott Oakes:

Attended a meeting to discuss potential sponsors for the Balloon Fest. Discussed policing next steps and talked to John deWinter about policing items. Attended the CNHS Sports Banquet. Expressed congratulations to the teams for their wins. Attended the lawnmower races in Richmond Corner. Attended the Baccalaureate CNHS service. Extended Congratulations to the Class of 2023 graduates.

Councillor Ray Haines:

Attended the McCain 25 Years of Service event. Received some complaints, including the Stickney guard rail falling over into the graveyard, a sign on Hunter Road and potholes.

Councillor Angel Connor:

Met with Minister Johnson in Juniper. Wished all the 2023 Grads a safe graduation.

Mayor Andrew Harvey:

Met with CN ELC. Attended the Carleton North Turnaround Awards at CNHS. Attended a River Bend Festivals Balloon Fest meeting in Bath. Enjoyed Music on the Monquart at the K of C Hall. Volunteered at Marleigh York benefit breakfast at the K of C Hall. Celebrated Garth and Phoebe Hatheway birthdays at the Upper Kend Church. Volunteered at CF Walk at the Bath Lions Club. Met with property owner of 388 Main Street in Bath on commercial development. Attended a Western Valley Regional Service Commission Public Safety strategic planning session at the Amsterdam Inn. Met with DTI District 5 officials on DCN's Road Priority List and Bridge construction. Met with CNHS Principal Jason Smith on school driveway paving. Attended the CN Sports Wall of Recognition meeting to select inductees. Travelled to Quispamsis to meet with Kenebaccasis Police Department on the policing initiative. Travelled to Meductic to attend the Canadian Lumberjack qualifier event. Attended Upper Kent Rec Centre's Craft Fair. Attended the Gathering of the Scots event in Perth-Andover. Attended the River View Manor's fundraising concert at CNHS. Volunteered at the Bath Lions Club Seniors Supper at the K of C Hall. Visited Potato World on their re-opening for the season. Attended a Zoom meeting with CAO and a prospective Fire Consultant. Met with WVRSC Tourism Director Barb Sharp. Attended a Police Initiative meeting with Public Safety officials. Attended lunch and spoke at the Stickney Seniors Club. Attended River View Manor's Tea for their staff at True North Church with Deputy Mayor Hargrove and Councillor Bradstreet. Met with the WVRSC Ceo and Woodstock Mayor to discuss regional initiatives. Attended the Richmond Corner Lawn Mower races, which was a superb event, and something that could be duplicated in DCN. Attended a benefit breakfast for Dave Oakes at the K of C Hall.

11. ADJOURNMENT:

MOTION: Being no further business the meeting adjourned to a closed session after the Q&A at 8:57pm. Moved by Deputy Mayor Karen Hargrove, seconded by Councillor Laurel Bradstreet.

CARRIED. #113-2023

Regular Council Meetings are held the 2nd and 4th Tuesday of each month. The next meeting will be Tuesday, June 27, 2023 starting at 7pm at the Town Office located at 19 Station Road in Florenceville-Bristol.

MAYOR

CLERK

CLOSED MEETING:

Section 68 (1) (j) of the Local Governance Act: Labour and employment matters, including the negotiation of collective agreements.

MAYOR

CLERK