

District of Carleton North
Regular Council Meeting
Tuesday, May 23, 2023 @ 7:00pm
19 Station Road, Florenceville-Bristol

Council: Mayor Andrew Harvey, Deputy Mayor Karen Hargrove, Councillor Laurel Bradstreet, Councillor Michael Stewart, Councillor Chala Watson, Councillor Scott Oakes, Councillor Ray Haines, Councillor Angel Connor

Staff: Sarah Pacey, CAO/Assistant Clerk, Michelle Derrah, Director of Administration/Clerk

REGRETS: None

1. CALL TO ORDER:

Mayor Andrew Harvey called the meeting to order at 6:59pm.

2. APPROVAL OF AGENDA:

MOTION: To approve the May 23, 2023 Town Council Agenda as presented. Moved by Councillor Ray Haines, seconded by Councillor Michael Stewart.

CARRIED. #087-2023

3. DECLARATION OF CONFLICTS OF INTEREST:

None

4. PRESENTATIONS:

a. CFB Gagetown

Kyle Spindler, Officer Commanding Maintenance Company and Company Sergeant Major Matthew Mabey from CFB Gagetown presented Mayor Andrew Harvey, Councillor Michael Stewart, and Centreville Legion members Bev Haines and Barb Swim a plaque in appreciation for the Village of Centreville's support and dedication to the November 11th program. The troops from Technical Services Branch, Maintenance Company participate in the November 11th ceremony every year in Centreville.

b. Student Councillor Program, Sarah Lagarde

CNHS Grade 11 student, Sarah Lagarde spoke to Council on how students can provide feedback and be part of the local government process with DCN Council. She gave them examples of how this worked in her previous town of Smiths Falls, Ontario, and would like DCN Council to consider adding one or two student Councillors to DCN Council.

c. Municipal Plan and Zoning By-law Process Introduction, Dillon Consultants

Jennifer Brown from Dillon Consultants was not able to attend due to an illness, so is planning to present at the June 13 meeting instead.

5. APPROVAL OF MINUTES:

MOTION: To ratify approval of the May 9, 2023 Town Council Minutes. Moved by Councillor Scott Oakes, seconded by Councillor Chala Watson.

CARRIED. #088-2023

6. BUSINESS ARISING FROM THE MINUTES

a. Sports Wall of Recognition Nomination Deadline

Mayor Harvey reminded everyone that the Carleton North Sports Wall of Recognition deadline for nominations is May 29.

7. CORRESPONDENCE:

None

8. POLICIES & BY-LAWS

a. Community Beautification Policy

The Administration Committee recommended Council adopt a draft Community Beautification Policy, which would provide up to \$500 of financial support to non-profit community groups to beautify their neighbourhoods.

MOTION: To adopt the Community Beautification Policy No. A-04 as presented. Moved by Councillor Angel Connor, seconded by Deputy Mayor Karen Hargrove.

CARRIED. #089-2023

b. Unightly Premises and Dangerous Buildings and Structures By-law

The Administration Committee recommended Council enact a draft Unightly Premises and Dangerous Buildings By-law, which would give the municipality the authority to order properties in violation of the by-law to take the necessary corrective action. The draft by-law follows the requirements as legislated by the Province of New Brunswick, and is available for review on the town's website.

MOTION: To proceed with the 1st and 2nd readings of the Unightly Premises and Dangerous Buildings and Structures By-law No. S-1 as presented. Moved by Councillor Angel Connor, seconded by Deputy Mayor Karen Hargrove.

CARRIED. #090-2023

The Mayor completed the 1st reading of the by-law by summary and the 2nd reading by title.

Council will consider the 3rd and final reading at the June 13 Council meeting.

9. NEW BUSINESS:

a. Former BNS Building, Bath

Prior to municipal reform, the Village of Bath received an offer from local business, Carleton Fundy Mutual (CFM) to lease the former BNS building and parking lot located at 326 and 328 Main Street in Bath. CFM have offered to pay \$1,481.48 per month over a 54-month lease, at which point they would have the option to purchase the property for \$1. This makes the total price \$80,001 plus HST. CFM will pay the property tax, utilities and maintenance expenses during the lease period. The property was acquired by the Village of Bath for \$1, and DCN has no plans to use the building. Councillor Scott Oakes expressed how this would be a positive move for the community of Bath.

MOTION: To lease the former BNS building located at 326 and 328 Main Street in Bath on PID 10099067 and 10098275 to Carleton Fundy Mutual for \$1,481.48 per month over a 54-month term, with the option to buy the property at the end of the lease term for \$1. Moved by Councillor Scott Oakes, seconded by Councillor Deputy Mayor Karen Hargrove.

CARRIED. #091-2023

b. CNHS Project

Council members met to get a tour of some past CNHS projects, and to view the current tennis court project. CNHS have been approved to receive matching funding from RDC for anything they can raise on their own. DCN staff have found provincial funding that DCN can access to purchase some equipment. DCN would enter into a reciprocal agreement for the public to use the tennis court.

MOTION: To donate \$5,000 to the Carleton North High School's tennis court project. Moved by Councillor Chala Watson, seconded by Councillor Scott Oakes. Nay vote from Deputy Mayor Karen Hargrove.

CARRIED. #092-2023

Deputy Mayor Hargrove said she would like to have seen the CNHS donation amount a little lower.

c. Purchase 2 Trucks

Due to increased workload in the former municipalities, the Town has gotten 3 competitive quotes for two trucks, which would be used by Public Works, Maintenance, and Beautification staff.

MOTION: To ratify the purchase two 2023 Dodge 1500 Tradesman Quad Cab 4x4 trucks from Connell Chrysler at a cost of \$52,285 each plus HST. Moved by Councillor Angel Connor, seconded by Councillor Chala Watson.

CARRIED. #093-2023

d. Carleton North Imagination Library Tax Receipt Sponsorship Request

The Carleton North Imagination Library (CNIL) have submitted a Sponsorship Application to have DCN provide charitable tax receipts for any donations given to the CNIL. They did this previously with the Village of Bath, and are asking DCN to do the same.

MOTION: To approve Carleton North Imagination Library's Sponsorship Application which would allow the District of Carleton North to receive donations on their behalf and issue charitable tax receipts to donors. Moved by Councillor Angel Connor, seconded by Councillor Chala Watson.

CARRIED. #094-2023

e. Sam's Place Reciprocal Agreement

Staff are recommending the Town enter into a reciprocal Agreement with Carleton Enterprises for the use of Sam's Place park by the public. The agreement would clarify that the park is available to the public and outlines the responsibilities for maintenance of the grounds and structures.

MOTION: To enter into a reciprocal agreement with Carleton Enterprises Ltd. for the use of Sam's Place on Perkins Way in Florenceville-Bristol. Moved by Councillor Chala Watson, seconded by Councillor Ray Haines.

CARRIED. #095-2023

f. McCain Street Civil Engineering Design Services

Council reviewed a proposal from WSP for civil engineering design services for McCain Street that includes field data collection, detailed design, tendering, construction and close out services. Staff have reviewed and are recommending to proceed.

MOTION: To accept the proposal from WSP for civil engineering design services for McCain Street at a cost of \$49,305 plus HST. Moved by Councillor Ray Haines, seconded by Councillor Scott Oakes.

CARRIED. #096-2023

10. COUNCIL COMMITTEE REPORTS:

- a. Recreation & Tourism Committee: Councillor Chala Watson, Chair
Met May 17 to review a number of items, including Sam's Place park, Recreation Manager position, NCRC update, User Fees, general recreation programs, Canada Day in Bath, fireworks at CNHS, Outdoor Summer Market, Summer registration for ball hockey, Western Valley Games, summer programs, NCCC Canteen lease, Tunesday in the Park, and Centreville music in the gazebo.
- b. Public Safety Committee: Councillor Laurel Bradstreet, Chair
Have not met since last Council meeting. Hoping to meet next week.
- c. Trails Committee: Councillor Laurel Bradstreet, Chair
Met last week and are starting to dig into it. Some good information in on Quad NB's website.
- d. Policing Model Committee (Ad Hoc): Councillor Scott Oakes, Chair
Have not met since last Council meeting. Mayor Harvey hopes to hear from the province this week.
- e. Provincial Service Committee: Councillor Scott Oakes, Chair
Have not met since last Council meeting.
- f. Operations Committee: Councillor Michael Stewart, Chair
Happy to see McCain Street getting work done.
- g. Administration Committee: Councillor Angel Connor, Chair
Met May 4 to discuss the Community Beautification Policy and Unsightly Premises By-law. Discussed HR issues like sick days, OT hours, short term disability and review the HR Policy.
- h. Economic Development Committee: Councillor Ray Haines, Chair
Met May 16 to discuss some by-laws and policies. Hope to have them ready to present to Council for next Council meeting. Mayor Harvey mentioned the Peddler By-law will be discussed at the next Council meeting.
- i. Finance Committee: Deputy Mayor Karen Hargrove, Chair
Have not met since last Council meeting. Next meeting is planned for June 12.

11. COUNCIL STATEMENTS / INQUIRIES:

Councillor Laurel Bradstreet:
Sunday is the CF Walk in Bath.

Deputy Mayor Karen Hargrove:
Attended the Carleton North Theatre Production, Here There Be Dragons on May 10. Attended Florenceville Elementary School's production of Peter Pan Junior . Attended a Library board meeting and read some highlights of their Annual Report. She encouraged everyone to come out to the CF Walk in Bath is this Sunday at 3pm with a BBQ and door prizes.

Councillor Michael Stewart:
Ran into an issue when filling the Centreville Pool. It has been resolved, so work continues to get it ready for the summer.

Councillor Chala Watson:
Will be attending the Turnaround Awards tomorrow.

Councillor Scott Oakes:

Talked to a resident about Policing. Heard resident concerns about condition of Moose Mountain Road and talked to Minister Johnson about them. Met with the Mayor and staff about potential work at the Bath boat launch and discussed what was required to fix the lookout across from the Lions Villa. Visited the Bath Fair Grounds about the washroom project.

Councillor Ray Haines:

Attended 2 committee meetings. Received complaints about 4 wheelers on Centreville Road. Shout out to Potato World on their upgrades. CV Arts are presenting James Mullinger Thursday evening at the Weldon Matthews Theatre at 7:30pm.

Councillor Angel Connor:

Attended 3 committee meetings. Received complaints about Juniper Road. Minister Johnson had confirmed the work would be completed this summer.

Mayor Andrew Harvey:

Spoke at Juniper 50+ Club at the Juniper Rec Centre. Attended 2 RSC Board Meetings. Enjoyed supper at the Upper Kent Rec Centre. Attended the Juniper Fire Department's Open House. Attended 3 committee meetings. Met with Jordan O'Brien of Porter O'Brien. Attended the Florenceville-Bristol Chamber of Commerce AGM with the Hartland Area's Central Carleton Chamber of Commerce. Met with John Dewinter on policing initiative and commercial projects. Will be attending the Carleton North Turnaround awards at CNHS with Councillor Watson and Deputy Mayor Karen Hargrove. The Stickney Rec Centre's Breakfast is this Saturday May 27 from 8-11am. The Lakeville Fish Derby is this Saturday, May 27 until noon. The CF Walk in Bath is this Sunday. Mayor Harvey has continued to discuss the road issues with Minister Johnson, and has asked for a DTI contact so road maintenance issues can be discussed directly.

12. ADJOURNMENT:

MOTION: Being no further business the meeting adjourned to a closed session at 8:37pm. Moved by Councillor Laurel Bradstreet, seconded by Deputy Mayor Karen Hargrove.

CARRIED. #097-2023

Regular Council Meetings are held the 2nd and 4th Tuesday of each month. The next meeting will be Tuesday, June 13, 2023 starting at 6:30pm at the Stickney & Area Recreation Hall located at 53 Bell Street in Stickney.

MAYOR

CLERK

CLOSED MEETING:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: The proposed or pending acquisition or disposition of land.

Section 68 (1) (j) of the Local Governance Act: Labour and employment matters, including the negotiation of collective agreements.

MAYOR

CLERK