

District of Carleton North
Regular Council Meeting
Tuesday, August 22, 2023 @ 7:00 pm
19 Station Road, Florenceville-Bristol, NB

Council: Mayor Andrew Harvey, Deputy Mayor Karen Hargrove, Councillor Laurel Bradstreet, Councillor Michael Stewart, Councillor Chala Watson, Councillor Angel Connor, Councillor Ray Haines

Staff: Nancy Shaw, Interim CAO, Amy McIntosh, Clerk

REGRETS: Councillor Scott Oakes

1. CALL TO ORDER:

Mayor Andrew Harvey called the meeting to order at 7:00 PM.

2. APPROVAL OF AGENDA:

Deputy Mayor Hargrove would like to add appointment of CAO to New Business.

MOTION: To approve the August 22, 2023 Town Council Agenda as presented.
Moved by Councillor Watson, seconded by Councillor Bradstreet.

CARRIED. #148-2023

3. DECLARATION OF CONFLICTS OF INTEREST:

None

4. APPROVAL OF MINUTES:

MOTION: To ratify approval of the August 8th, 2023 Town Council Minutes.
Moved by Deputy Mayor Hargrove, seconded by Councillor Connor.

CARRIED. #149-2023

5. PRESENTATIONS:

a. Wendy Marr – Western Valley Regional Service Commission

Wendy Marr made a presentation to council to discuss the different types of community gardens as there has been interest expressed in the district. She noted that now is the time to start planning the community garden and how we would like it to look, the type etc. She explained that there are two main types of gardens; allotment gardens where members of the community would rent a bed and they would grow their own vegetables in that specific bed or a collective garden where everyone works together on multiple beds (carrots, radish, lettuce, etc). These beds can be harvested by anyone in the collective group as needed (these beds would need to be monitored to ensure fairness of how much is being harvested). Community gardens can be a combination of the two types of gardens. There is also an aspect of learning and teaching people how to garden. Wendy also noted that there is a website that anyone can visit called Food For All NB (www.foodforallnb.ca) which contains information including a guide on how to start a community garden which provides a step-by-step process. There are also funding opportunities available, especially where schools are involved. She also mentioned that community farms are also an option, and this information is also available on the Food For All NB website. Wendy left documentation at the office for anyone who would like to have further information. The Mayor noted we would table this for a later date and further discussion.

6. **BUSINESS ARISING FROM THE MINUTES:**

Regional Service Commission – Economic development meetings have been moved to September 15th which will be reviewed under correspondence.

Circular Materials – will discuss further under New Business

7. **CORRESPONDENCE:**

1. Letter from Minister Richard Ames regarding closure of the Highway Bridge in Florenceville-Bristol on July 7th - Mayor Harvey received a letter from Honorable Richard Ames – Minister of Transportation and Infrastructure in response to a letter sent from on the District on July 10th regarding the closure of the highway bridge on July 7th. DTI apologized for the lack of notice provided with respect to the bridge closure. The closure was needed to repair existing potholes that were worsened by rain and heavy traffic. This was treated as an emergency repair to ensure the safety of the travelling public. DTI did accommodate emergency vehicles when necessary. The letter goes on to note that DTI has a 15-minute closure policy and will ensure that the appropriate Department representative will call the town to notify of future bridge closures.
2. Press Release – Sports Wall of Recognition – A press release will be provided to the public and letters of invitation will be sent to the inductees inviting them to the private event that is being held on Saturday, October 14th from 2-4 PM at the NCRC Community Room.
3. Housing Accelerator Fund: Application extension for Small/Rural/North/Indigenous Steam – We received notice that the Housing Accelerator Fund (HAF) application deadline for Small/Rural/North/Indigenous Steam has been extended from August 18th to September 29th. It was also noted that “If you are part of these application steam, have or will have your draft application in the portal by Friday, August 18th and require more time to finalize and submit your application , send an email to HAF-FACL@cmhc-schl.gc.ca by Tuesday, September 5th to ensure that your draft application remains open.”
4. Ignite Your Community: Business Forums Western Valley Region – Mr. Witt has advised that the launch of the first of many community based, business driven forums that Ignite will be running throughout the Western Valley region will be held in the District of Carleton North on September 15th 11AM to 1PM. The Mayor has requested that each Councilor provide a list of business in their ward who should be part of these meetings.

8. **POLICIES & BY-LAWS:**

1. Motion to approve User Policy NO.6 amendment
Updates were needed to the current User Fee Policy. Updates included adding rental fees for the NCRC (rock climbing wall, gymnasium, etc), price adjustments for Community Hall / Gazebo rentals, addition of Sewer and Water fees as well as changes to zoning and subdivision fees. Updates will be made to provide some clarity surrounding the NCRC Community Room Rentals (2 hour booking slots at a time).

MOTION: To accept the User Fee Policy No. 06 amendments as presented. Moved by Councillor Bradstreet, seconded by Councillor Stewart.

CARRIED. # 150-2023

2. Amendment NO.13B-7 – PID 10186997 is rezoned from the “MU-1” Mixed-Use Main Street Zone to the “MU-2” Mixed User Core Zone. This is the first reading.

The District of Carleton North under the authority vested in under Part 4 Division A of the Community Planning Act R.S.N.B. 2017 CHAPTER 19, hereby enacts the following amendment to By-Law No. 13B as hereinafter provided.

BE IT ENACTED by the Council of the District of Carleton North that Zoning By-Law No. 13B, Town of Florenceville-Bristol Zoning By-law is hereby amended as follows:

By rezoning lands identified as PID #10186997, as shown on Schedule "A" attached to, forming part of this by-law amendment, from “MU-1” Mixed-Use Main Street Zone to “MU-2” Mixed Use Core Zone.

And further that such parcel of land, Schedule “A” attached, be delineated on the Town of Florenceville-Bristol Ward 2 Zoning Map attached to Zoning By-Law No. 13B as “MU-2” Mixed Use Core Zone.

9. NEW BUSINESS:

1. Motion to approve Village of Centreville’s Audited Financials

The auditor has completed the Village of Centreville’s 2022 Audited Financials. Water & Sewer had a deficit of \$39,687.00 which was due to a delay in receivables from the federal government. General operating fund had a surplus of \$131,169.00. This audit was completed by Alton Shaw, CPA.

MOTION: To adopt the 2022 Village of Centreville Audited Financial Statements as presented. Moved by Councillor Watson, seconded by Councillor Connor.

CARRIED. # 151-2023

2. Motion to approve grant application for pARTicipate Arts & Nature Festival

The Andrew & Laura McCain Art Gallery has submitted a grant application requesting a donation of \$4,500.00 as well as use of the Community Hall and the Western Valley Multiplex (at no cost) for the pARTicipate Arts & Nature Festival taking place September 8th to the 10th. As noted in the application, “The festival is designed to be inclusive of a range of art forms, attracting a wide range of people – instructors and participants – with an interest in or involvement in different aspects of the Arts.”

MOTION: to approve donation request of \$4,500 along with the use of the Community Hall and the Western Valley Multiplex at no cost. Moved by Councillor Bradstreet, seconded by Deputy Mayor Hargrove.

CARRIED. # 152-2023

3. Municipal Plan and Zoning By-law Survey

The Western Valley Regional Services Commission, with the assistance of Dillion Consulting, will be hosting meeting in the District to educate communities on the new Municipal Plan and Zoning By-laws. These meetings are informational only. They are requesting that residents fill out the survey as this feedback is necessary to help in the development of the new Municipal Plan and Zoning By-law. Residents can find copies of the survey online at [Western Valley Municipal Plan and Zoning Bylaw | Social Pinpoint \(mysocialpinpoint.ca\)](https://mysocialpinpoint.ca) or printed copies can be picked up at the following locations: District Office, Bath Office, Western Valley Multiplex, NCCC OR at one of the Open Meeting. The open house locations are as follows:

August 29 (Knights of Columbus, Beechwood) – 1-3PM and 6-9PM

August 30th (Western Valley Multiplex) - 1-3PM and 6-9PM

August 31st (Council Chambers District Office) - 1-3PM and 6-9PM

4. Circular Materials

A meeting was held with our current garbage / recycling contract holder, JS Bellis, to gather some additional information regarding Circular Materials in order to make an informed decision on whether the District would sign a contract with them for recycling. If the contract was signed, there are penalties that may be imposed if contamination occurs, etc.

MOTION: to reject the offer from Circular Materials. Moved by Deputy Mayor Hargrove, seconded by Councillor Connor.

CARRIED. # 153-2023

5. Motion to approve the request from the Valley Outdoor Center

The Valley Outdoor Center has been offered a donation of \$15,000 from the Harrison McCain Foundation in memory of Ivan Trafford. These funds will be used for on going trail and equipment maintenance, and for growing our junior ski program. As they are a non-profit organization, they are asking to have the DCN provide a charitable tax receipt.

MOTION: to approve the request for the Valley Outdoor Center which would allow the District of Carleton North to receive a donation on their behalf and issue a charitable tax receipt. Moved by Deputy Mayor Hargrove, seconded by Councillor Watson.

CARRIED. #154-2023

6. Motion to appoint the new CAO – Sean Lockhart

MOTION: to approve appointment of the new CAO Sean Lockhart starting on September 5th, 2023. Moved by Deputy Mayor Hargrove, seconded by Councillor Bradstreet.

CARRIED. #155-2023

10. COUNCIL STATEMENTS / INQUIRIES

Councillor Ray Haines:

Councillor Haines received a request to have a speed limit sign added to Perkins Way. Councillor Haines also received some complaints on washouts; one on the Burnham Road Hill, Perkins Way and on Hume Road. Councillor Haines also asked why the canoe and kayak rentals did not happen this year.

Councillor Angel Connor:

Councillor Connor received three complaints of speeding in Juniper and some residents do not feel safe walking, especially on evenings and weekends. Councillor Connor noted that the addition of the solar speed indicator signs may help. It was also noted that there are only 2 speed limit signs in town so some additional may also help. Councillor Connor noted that the road upgrades have also started.

Councillor Chala Watson:

Councillor Watson drove by the Multiplex on Saturday and noted that the parking lot was full for the Buttermilk Creek Fall Festival. Offered congratulations to the Andrew & Laura McCain Art Gallery on the success of the event.

Councillor Michael Stewart:

Councillor Stewart assisted with the Buttermilk Creek Fall Festival. Attended the groundbreaking ceremony for the new Centreville Daycare as well as Tunesday Tunes.

Deputy Mayor Hargrove:

Deputy Mayor Hargrove attended a swim meet in Centreville on August 12 at which the Carleton North Kraken swim team won the banner. Deputy Mayor Hargrove noted the volunteers were excellent and had a great turn out. She also attended Provincials for Swim Meet on August 18th in Perth at which the Carleton North Kraken team won the banner. Deputy Mayor Harvey attended the River Valley 4H year end party on Sunday, August 20th at Sam's Park.

Councillor Laurel Bradstreet:

Councillor Bradstreet asked that the District send a letter to the cell phone providers in the area as there are major issues with cell service. Councillor Bradstreet had also received some questions and concerns on the roadwork that is being completed in the Town of Florenceville-Bristol. It was noted that the money being used for the upgrade is coming from the reserve fund of the former municipality of Florenceville-Bristol which means that the money can only be spent in Florenceville-Bristol.

Mayor Andrew Harvey:

Mayor Harvey noted the Thursday Markets are going well. Attended several meetings with the NCRC due to concerns of the day-to-day progress that this is being made. Weekly schedule is being worked and things are being worked on, however, the facility will not be open at the end of August. At the end of August, an update will be sent to Council on the progress that has been made and when the facility will be completed. Mayor Harvey had a meeting with MLA Margret Johnson to discuss several files. Meeting with DTI on Friday for an update on progress on the

Florenceville-Bristol highway bridge. Met with several businesses on McCain St regarding the work that the being done and how their parking lots may be impacted. Attended the 45th High School reunion for the first Graduating Class of Carleton North High School. Attended the Buttermilk Creek Fall Festival as well as the Scotch Colony 150th Anniversary Celebration in Kincardine. Upcoming get together for the Summer Students at the NCCC on Thursday, August 24th. Steak and Stein at the Curling Club on Friday night, August 25th. Fly Ball all weekend at the NCCC. Redneck Days in Juniper from September 1st to 3rd. Riverbend Balloon Festival from August 31st to September 4th with the Lumberjack Competition on Monday, September 4th. September 8th is the Hall of Recognition Celebration at Potato World.

12. ADJOURNMENT:

MOTION: Being no further business the meeting adjourned at 8:24pm.
Moved by Councillor Watson, seconded by Deputy Mayor Hargrove.

CARRIED. #156-2023

MAYOR

CLERK

PENDING RATIFICATION