

District of Carleton North
Regular Council Meeting
Tuesday, August 8, 2023 @ 6:30 pm
Knights of Columbus Hall Beechwood, NB

Council: Mayor Andrew Harvey, Deputy Mayor Karen Hargrove, Councillor Laurel Bradstreet, Councillor Michael Stewart, Councillor Chala Watson, Councillor Scott Oakes, Councillor Angel Connor

Staff: Nancy Shaw, Interim CAO, Christa Holmes, Interim Clerk

REGRETS: Councillor Ray Haines

1. CALL TO ORDER:

Mayor Andrew Harvey called the meeting to order at 6:30 pm.

2. APPROVAL OF AGENDA:

Councillor Oakes would like to add the letter from the Florenceville Rotary Club to the agenda.

MOTION: To approve the August 8, 2023 Town Council Agenda as presented.
Moved by Councillor Bradstreet, seconded by Councillor Connor.

CARRIED. #140-2023

3. DECLARATION OF CONFLICTS OF INTEREST:

None

4. APPROVAL OF MINUTES:

MOTION: To ratify approval of the July 25th, 2023 Town Council Minutes.
Moved by Councillor Oakes, seconded by Deputy Mayor Hargrove.

CARRIED. #141-2023

5. PRESENTATIONS:

6. BUSINESS ARISING FROM THE MINUTES:

Mayor Harvey updated council with the tender for McCain Street. The work will begin on August 14th and will be done within 8 weeks.

Councillor Oakes received a complaint about Barker Road and the complaint was dealt with.

7. CORRESPONDENCE:

1. Letter from Western Valley Regional Service Commission - Mr. Witt from Ignite is setting up a series of Business Forums designed to get key stakeholders within the business community together for productive and relevant topic sessions. These sessions will be facilitated by a business consultant. The first session is scheduled for August 16th in Centreville at the Multiplex. If council could forward names to Interim CAO so invitation can

be sent out. Council suggested that we ask to move the date to later in the month to give more time to prepare for these sessions.

2. Letter from the Western NB Crime Stoppers and Dunroamin' Stray and Rescue will be hosting the 150th Anniversary of the RCMP Musical Ride on Friday August 11th at the Woodstock Connell Park Raceway. The Committee is requesting financial support. Interim CAO suggested supporting the event in the amount of \$200.
3. Letter from CNSHS Class Reunion of 45 Years - This is the first graduating class of Carleton North High School. The event will be held at the Community Hall in Florenceville - Bristol. There will be a meet and greet, a school tour and meet the teachers and a pig roast supper.
4. Letter from Minister of Public Safety Kris Austin Increasing Crime is the biggest challenge in New Brunswick Crime reduction has increased by 18% since 2012. The Minister would like to meet with the Council and other key local government personnel to discuss crime and crime reduction within the next few weeks. If the council has any action items, they would like address please forward to Interim CAO.
5. Letter from Florenceville Rotary Club - The Florenceville Rotary Club would like to support parents of young children with a chance to get a free tethered ride during Balloonfest. The Rotary Club will be issuing tickets to interested parties. Children must be accompanied by an adult.
6. Letter of Resignation Mayor Harvey read the letter of resignation of the Director of Finance Jennifer Crabbe. Her last day will be August 15th.

8. POLICIES & BY-LAWS:

1. Motion to Introduce an Amendment to Bylaw No. 13B-7
Council received a request from WVRSC to rezone 8570 Main St in Florenceville – Bristol from MU-1 Mixed Use Main Street Zone to MU-2 Mixed Use Core Zone for the purpose of converting the lower level of the existing commercial building to residential for rental purposes. Items to review date to be set for Public Hearing August 14th or August 18th. Request reviews of the Planning Advisory Committee for Zoning Bylaw.
MOTION: to proceed rezoning of 8570 Main St in Florenceville-Bristol from MU-1 Mixed Use Main Street Zone to MU-2 Mixed Use Core Zone. Moved by Councillor Bradstreet, seconded by Councillor Oakes.

CARRIED. # 142-2023

9. NEW BUSINESS:

1. Motion to approve Route 105 Mill and Pave 8985 Main Street to Shiktehawk Stream Bid
The RFP for Route 105 upgrades (Mill & Pave from 8595 Main Street to Shiktehawk Stream) was made available to the public July 10, 2023. Dexter Construction Company Ltd. was the sole bidder at \$994,060.00 plus HST \$149,109.00. Total Estimate Contract Price: \$1,143,169.00.
MOTION: To approve Route 105 Mill and Pave 8985 Main Steet to Shiktehawk Stream bid. Moved by Councillor Bradstreet, seconded by Deputy Mayor Hargrove to approve the tender from Dexter Construction Ltd.

CARRIED. # 143-2023

2. Letter from Circular Materials for Continuing Recycling Collection Services

Circular Materials has a new program for recycling and has provided the District with a financial offer to consider for recycling contract. The Council is not prepared at this time to make a decision on this. Mayor Harvey has a meeting on August 9th to get more information on this program.

MOTION: Council would like to postpone this until more information is available. Moved by Deputy Mayor Hargrove, seconded by Councillor Watson to postpone to a later date.

CARRIED. # 144-2023

3. Motion to Appoint Amy McIntosh as Administration Manager/Clerk

To comply with the Local Governance Act Section 71(1) and to provide consistency to the Administration of the District of Carleton North, Administration of Manager, Amy McIntosh, is appointed as Administration Manager/Clerk, effective immediately. This will relieve Interim Clerk, Christa Holmes, of Clerk duties allowing her focus to be directed back to the Finance Department.

MOTION: To appoint Amy McIntosh as Administration Manager/Clerk. Moved by Councillor Stewart, Seconded by Councillor Watson.

CARRIED. # 145-2023

4. Letter from Carleton -Victoria Outstanding Citizen Award – tax receipt sponsorship request

The Committee is requesting the Council to issue tax receipts for sponsorship for these awards along with financial support for this event.

MOTION: To donate \$500 to the Carleton-Victoria Citizen Awards. Moved by Councillor Oakes, seconded by Councillor Watson.

CARRIED. #146-2023

10. COUNCIL STATEMENTS / INQUIRIES

Councillor Scott Oakes:

Councillor Oakes attended a Balloonfest meeting, Lumberjack Meeting, helped with the new bathrooms at the fairgrounds with the help of his 2 sons. Mowed around the school soccer field and the new trail, moved furniture at the school.

Councillor Angel Connor:

Councillor Connor attended the Juniper Community Appreciation Day, attended the Miss Woodstock Pageant and Old Home Week Parade and Fair. Councillor Connor would like to thank Adam O'Donnell and Isaiah Oakes for installing the signs in Juniper.

Councillor Chala Watson: no report

Councillor Michael Stewart:

Councillor Stewart attended Tuesday and Wednesday music and patched potholes in Centreville.

Deputy Mayor Hargrove:

Deputy Mayor Hargrove helped with the new CAO interviews last week.

Councillor Laurel Bradstreet: no report

Mayor Andrew Harvey:

Mayor Harvey attended meetings about the new NCRC this will hopefully be completed by end of August. The gymnastics club has already moved into the new building, the new gym floor is being installed and rock-climbing materials should arrive this week. Attended music events in Centreville and Beechwood. Mayor Harvey met with officials from Horizon Health to discuss new health care professionals in the area. Met with Police commission in Hartland still waiting for ministers' approval to move on. Mayor Harvey met with Research NB and Bio NB to do some research in the area. Mayor Harvey met with Mr. Orser to discuss the Right of Way Agreement this will be formalized by Interim CAO and Director of Operations. Mayor Harvey set in on the CAO interviews. Attended the Balloonfest and lumberjack meeting and the Hartland Bridge Fest.

12. ADJOURNMENT:

MOTION: Being no further business the meeting adjourned at 7:25 pm.
Moved by Deputy Mayor Hargrove, seconded by Councillor Connor.

CARRIED. #147-2023

MAYOR

CLERK