

**District of Carleton North**  
Regular Council Meeting  
Tuesday, July 25, 2023 @ 7:00 pm  
Florenceville-Bristol, NB

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Council: Mayor Andrew Harvey, Deputy Mayor Karen Hargrove, Councillor Laurel Bradstreet, Councillor Michael Stewart, Councillor Chala Watson, Councillor Scott Oakes, Councillor Angel Connor, Councillor Ray Haines

Staff: Nancy Shaw, Interim CAO, Christa Holmes, Interim Clerk

**REGRETS:** None

**1. CALL TO ORDER:**

Mayor Andrew Harvey called the meeting to order at 7:00 pm.

**2. APPROVAL OF AGENDA:**

Councillor Bradstreet would like to add Community Gardens to the agenda. Deputy Mayor Hargrove asked council for a closed session after the council meeting.

**MOTION:** To approve the July 25, 2023 Town Council Agenda as presented.  
Moved by Councillor Watson, seconded by Councillor Connors.

CARRIED. #135-2023

**3. DECLARATION OF CONFLICTS OF INTEREST:**

None

**4. APPROVAL OF MINUTES:**

**MOTION:** To ratify approval of the July 11<sup>th</sup>, 2023 Town Council Minutes.  
Moved by Councillor Connor, seconded by Councillor Stewart.

CARRIED. #136-2023

**5. PRESENTATIONS:**

**6. BUSINESS ARISING FROM THE MINUTES:**

Mayor Harvey and Interim CAO Nancy Shaw met with Jennifer Stead to discuss the future renovations of the Art Gallery. Public Art Education and future events were also discussed. The Interim CAO is helping the new fire consultant gather information on the fire departments within the district. Mayor Harvey and Interim CAO Nancy Shaw met with the Project Manager of the new NCRC to discuss the timeline of when this project will be completed. The gymnastics group is getting ready to move into the new rec facility by August. The new CAO position closed on July 21<sup>st</sup>.

**7. CORRESPONDENCE:**

1. E.I.A. Letter Regulation Amendment for Online Public Review Following local governance reform there is approx. 2.32 million hectares of previously incorporated land that has become incorporated in various local governments across the province. As a result, an

amendment to the Environmental Impact Assessment Regulation is required. The EIA reviews are required for any residential development within an area of more than 30 hectares unless it's supplied by both water and wastewater systems. Anyone who has feedback on this can submit it to the Dept of Environment and Local Government by August 2, 2023. The letter will be posted on the District's website for public viewing.

## 8. POLICIES & BY-LAWS:

None

## 9. NEW BUSINESS:

1. Change the next Council meeting date to Wednesday, August 9<sup>th</sup>. The meeting was going to be moved from August 8<sup>th</sup> to August 9<sup>th</sup> because of a conflict with the Tuesday night singing but there is no conflict so meeting will go ahead as planned for August 8<sup>th</sup>.

2. Motion to Award the McCain Street Tender: E. Cummings Construction \$1,226,349.65  
RFP for McCain Street upgrades were made available to the public in April 2023. E. Cummings Contracting Inc has been awarded the tender for paving and upgrades to McCain St for an amount of \$1,066,391.00 plus HST \$159,958.65 totalling \$1,226,349.65. The higher tender price versus engineer's estimate is also due to the high price of asphalt. The project will start August 14<sup>th</sup> and be completed by Oct 13<sup>th</sup>. This project will be funded through the previous Florenceville-Bristol reserves. Part of the HST will be recoverable. The tender was a bit higher than the engineer's price due to cost of concrete and extensive work to be done underground to tie in drains before paving begins.

**MOTION:** To approve tender from E. Cummings Construction Inc in the amount of \$1,226,349.65 to do upgrades to McCain St. Moved by Councillor Haines, seconded by Councillor Watson.

CARRIED.#137-2023

### 3. Resolution of Council – Travel Expenses for Mayor and Council

WHEREAS: the District of Carleton North now encompasses a vast area of 1371 sq. km and  
WHEREAS: the Mayor and Council often need to travel throughout this area in the performance of their duties THEREFORE BE IT RESOLVED THAT 1) Retroactive to March 1, 2023 the Mayor will be entitled to a monthly expense allowance of \$600.00 and 2) Council member will be required to submit an expense form for reimbursement of any expenses incurred during their duties as councillor and will be reimbursed at a rate of \$0.50/per km for mileage and other expenses with a receipt.

**MOTION:** To approve the reimbursement of mayor and council expenses. Moved by Councillor Connor, seconded by Councillor Oakes.

CARRIED.#138-2023

### 4. Community Gardens

Councillor Bradstreet discussed with Council the interest residents in the District have for a community garden. The Shiktehawk Trail would be a great location for the community garden as it has water access. Councillor Bradstreet thoughts were to reach out to the schools and see if they would be interested in building the boxes and incorporate the Knowlesville Arts Centre to plant trees in the same location. Councillor Bradstreet would offer his tractor to prepare the sight for the plant boxes. Put a notice on the District website to see if there is any interest in the project from residents. Also contact the Western Valley Regional Service Comm to see if they can provide some help also. The start date for the project would be next spring.

## **10. COUNCIL STATEMENTS/INQUIRIES**

### Councillor Scott Oakes:

Councillor Oakes attended a Balloonfest meeting, Lumberjack Meeting and the Beechwood Park Poker Run.

### Councillor Ray Haines:

Councillor Haines has been working very hard in the music business and has received complaints on McCain Street.

### Councillor Angel Connors:

Councillor Connors has been very busy volunteering at the Juniper Rec Centre. There is an open house at the Juniper Community Centre this weekend.

### Councillor Chala Watson:

Councillor Watson attended the 2<sup>nd</sup> Annual Big Iron Show and Shine raising money for River Valley Cancer Support Group . Great attendance.

### Councillor Michael Stewart:

Councillor Stewart attended National French Fry Day, Tuesday/Wednesday Singing

### Deputy Mayor Hargrove:

Deputy Mayor Hargrove attended National French Fry Day and placed 4<sup>th</sup> in the French fry cutting competition.

### Councillor Laurel Bradstreet:

Councillor Bradstreet attended the Carleton County Toy Run there were 117 bikes in attendance and there was great support from the Upper River Valley Hospital.

### Mayor Andrew Harvey:

Councillor Harvey toured the J.D. Irving Tree Nursery and Juniper Organics. Attended the National French Fry Day, Carleton County Toy Run, Tobique First Nation Pow Wow and Beechwood Park Poker Run. Mayor Harvey attended several meetings on the new rec facility and the WV Regional Service Commission. Met with Jennifer Stead of the A & L McCain Art Gallery. Attended the Western Valley Regional Games and helped cook breakfast for over 135 kids and staff. Mayor Harvey would like to thank all the District staff for hosting the games. Carleton North came in 1<sup>st</sup> place. Mayor Harvey would like to thank Interim CAO Nancy Shaw and Interim Clerk Christa Holmes for their great work.

## **11. ADJOURNMENT:**

**MOTION:** Being no further business the meeting adjourned at 7:55 pm.  
Moved by Councillor Bradstreet, seconded by Deputy Mayor Hargrove.

**CARRIED. #139-2023**

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MAYOR

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CLERK