

District of Carleton North
Regular Council Meeting
Tuesday, November 14th, 2023 @ 6:30 pm
Glassville Community Hall, Glassville, NB

Council: Mayor Andrew Harvey, Deputy Mayor Karen Hargrove, Councillor Laurel Bradstreet, Councillor Michael Stewart, Councillor Chala Watson, Councillor Angel Connor, Councillor Scott Oakes

Staff: Amy McIntosh, Clerk

REGRETS:

1. CALL TO ORDER:

Mayor Andrew Harvey called the meeting to order at 6:33 PM.

2. APPROVAL OF AGENDA:

Deputy Mayor Hargrove asked that the appointment of two student councillors and the resignation of a councillor be added under New Business.

MOTION: To approve the November 14th, 2023 Town Council Agenda as presented.
Moved by Councillor Watson, seconded by Deputy Mayor Hargrove.

CARRIED. #180-2023

3. DECLARATION OF CONFLICTS OF INTEREST: None

4. APPROVAL OF MINUTES:

MOTION: To ratify approval of the October 24th, 2023 Town Council Minutes.
Moved by Councillor Connor, seconded by Councillor Bradstreet.

CARRIED. #181-2023

5. PRESENTATIONS: None

6. BUSINESS ARISING FROM THE MINUTES: None

7. CORRESPONDENCE:

1. Dillon Consulting – What We Heard Report: Municipal Plan and Zoning By-Law
Dillon Consulting has provided a report capturing the feedback and priorities expressed by the public during the public meetings that were held to discuss the Municipal Plan and Zoning By-law amendment process. These meetings took place in the Summer of 2023 and were held in Beechwood, Centreville and Florenceville-Bristol and also involved an online survey that ran from August 4th until September 6th, 2023. The report that was provided contains a breakdown of key items that were discussed during these meetings and provides information on any concerns brought forth from the members of the community. This report also notes how concerns can be addressed through policy in a Municipal Plan and regulations withing corresponding Zoning By-law. There is an

opportunity for the residents and council members to provide feedback on draft versions of the Municipal Plan and Zoning By-law in late 2023 / early 2024. If approved by Council, these documents are expected to come into effect during the Spring / Summer of 2024.

2. Thank you Letter from Ride 4 Suicide Donation

The District of Carleton North received a thank you letter from the Ride 4 Suicide Awareness for their donation of \$100.00. The letter noted that this year's event raised over \$5000.00 and had approximately 90 motorcycles and around 120 people in attendance. This year, the donations went to Canine Therapy for First Responders. In 2024, the 4th Annual Ride will be held on Saturday, September 7th.

3. Western Valley Wellness Network

The Western Valley Wellness Network will be hosting an event on Monday, December 4th from 9:30 AM – 3:00 PM at St. Leo the Great's Church in Florenceville – Bristol. This will be the first meeting and will be facilitated by Rick Hutchins (Wellness Together Canada) & the Executive Team. Soup & Sandwich's will be served at lunch. You can RSVP by registering here: <https://www.eventbrite.com/e/western-valley-wellness-network-event-tickets-732916431777?aff=oddtcreator>.

4. Letter from Richard Ames re: Update on highway bridge

On September 27th, 2023, the District of Carleton North sent a letter to Honourable Richard Ames, Minister of Transportation and Infrastructure requesting an update on the ongoing bridge construction. We received a letter back from Hon. Richard Ames that noted that during the concrete removal phase of the renovation, the team discovered that the structural supports for the bridge overhangs were in worse condition than initially anticipated. Additional work was needed to reinforce the overhangs to ensure the safety and longevity of this vital infrastructure. Until the repairs are completed and inspected for safety, the overhangs cannot be used. Until the repairs are completed, the bridge will need to remain one lane. The letter went on to state that they understand the inconvenience this causes and are committed to resolving the issue and swiftly and efficiently as possible. The work on the bridge will continue through the winter months. The letter went on to state that the government will keep the District of Carleton North council updated on the progress of the construction project.

8. POLICIES & BY-LAWS: None

9. NEW BUSINESS:

1. Motion to approve the Regional Police Service Proposal

The next step in the proposed Regional Police Service is to submit the proposal to the Minister of Public Safety, Kris Austin for review and approval.

MOTION: BE IT RESOLVED that the Council of the District of Carleton North approved the submission of the document Proposal for a New Regional Police Service (version 1.00) to Minister Kris Austin of New Brunswick's Department of Justice and Public Safety.
Moved by Councillor Oakes, seconded by Councillor Bradstreet.

CARRIED. #182-2023

2. Potato Barrel Classic Donation Request

The District of Carleton North revised a donation request for the 26th Annual Potato Barrel Classic Basketball Tournament being held from January 4th – 6th, 2024. This event is one of the best around the Maritimes and has teams from all across the province attend. Council reviewed the request and agreed to sponsor a ½ page advertisement for \$500.00.

MOTION: To approve donation request for the 26th Annual Potato Barrel Classic Basketball Tournament. Moved by Councillor Connor, Seconded by Councillor Stewart.

CARRIED. #183-2023

3. New Brunswick Police Association – sponsorship request

The District of Carleton North received a request from New Brunswick Police Association requesting a sponsorship for their NBPA's 36th Annual Crime Prevention Guide. Council discussed and agreed that they would not be donating at this time.

4. Resignation of Councillor – Ray Haines

Councillor of Ward 2, Ray Haines provided his resignation effecting November 9th, 2023.

5. Motion to Appoint Treasurer

To comply with the Local Governance Act Section 71(1) and to provide consistency to the Finance Department of the District of Carleton North, Finance Manager, Jennifer Stone, is appointed as Treasurer, effective immediately.

MOTION: To appoint Jennifer Stone as the Treasurer of the District of Carleton North, effective immediately. Moved by Councillor Watson, Seconded by Councillor Connor.

CARRIED. #184-2023

6. Motion to Appoint Assistant Clerk

To comply with the Local Governance Act Section 71(1) and to provide consistency within the District of Carleton North, Finance Supervisor, Christa Holmes, is appointed Assistant Clerk, effective immediately.

MOTION: To appoint Christa Holmes as the Assistant Clerk for the District of Carleton North, effective immediately. Moved by Councillor Oakes, seconded by Deputy Mayor Hargrove.

CARRIED. #185-2023

7. Motion to appoint Deputy Fire Chief: Florenceville-Bristol

I, Andrew Cogle, Fire Chief of Florenceville-Bristol Fire Department, having received in writing the resignation of Ward 1 Deputy Fire Chief Richard Campbell, hereby, according to section 3.3.1 of Fire Department by law #9, recommend that council accept my recommendation of Capital Michael Palmer be appointed to this position. Dated this 5th day of November, 2023.

MOTION: To approve request to appoint Capital Michael Palmer to Deputy Fire Chief as requested. Moved by Councillor Bradstreet, seconded by Councillor Oakes.

CARRIED. #186-2023

8. Motion to approve the Town of Florenceville-Bristol's 2022 Audited Financial Statement

The auditor has completed the Town of Florenceville-Bristol's 2022 Audited Financials. As a housekeeping item, the DCN Council need to adopt them. Water & Sewer had a surplus of \$7,283.00 and the general operating fund had a deficit of \$3,457.00. This audit was completed by Matthew Derrah, CPA.

MOTION: To adopt the 2022 Town of Florenceville-Bristol's Audited Financial Statements as presented. Moved by Deputy Mayor Hargrove, seconded by Councillor Oakes.

CARRIED. #187-2023

9. Motion to appoint auditor for 2023

To comply with the Local Governance Act Section 71(1) and to provide consistency, it is necessary to appoint an auditor for the 2023 Financials for the District of Carleton North.

MOTION: To appoint Matthew Derrah of Nicholson & Beaumont as the 2023 District of Carleton North auditor. Moved by Deputy Mayor Hargrove, seconded by Councillor Connor.

CARRIED. #188-2023

10. Motion to appoint Student Councillors

In accordance with the District of Carleton North Student Councillor Program Policy which will allow a student perspective to be considered in municipal decisions and provide learning experiences for students, the council moves

MOTION: To appoint Sara Lagarde and Sarah Harvey as Student Councillors of District of Carleton North. Moved by Deputy Mayor Hargrove, seconded by Councillor Watson.

CARRIED. #189-2023

10. COUNCIL STATEMENTS / INQUIRIES

Deputy Mayor Karen Hargrove:

Deputy Mayor Hargrove laid the wreath at the Remembrance Day Service at the Florenceville Legion. She also noted the Christmas Events that are happening in the District of Carleton North.

Councillor Laurel Bradstreet:

Councillor Bradstreet attended the monthly fire chief meeting and also volunteered at the Kins Club Veterans Supper.

Councillor Michael Stewart:

Councillor Stewart received a complaint about the jake break noise in town, there was an issue with the sign which he fixed, he laid a wreath at the Cenotaph in Centreville for Remembrance Day, he attended the Public Police meeting at the Carleton North High School and replaced the roof on the vault at the cemetery.

Councillor Chala Watson:

Councillor Watson noted that the electronic speed sign in Centreville does not appear to be working, she attended the Public Police meeting at the Carleton North High School. She was also working on the weekend but rested at 11:00 AM on the 11th in honor of those who fought for our freedom and to honor her sister who is also a veteran.

Councillor Scott Oakes:

Councillor Oakes met with the Bath Fire Department, attended the Public Police meetings at Carleton North High School and Hartland Community school, attended the grand opening for Carleton Mutual and spent the weekend with friends from university.

Councillor Angel Connor:

Councillor Connor attended the Remembrance Day ceremony in Argyle, stopped by the Mount Pleasant Community supper for some take-out, attended the Public Police meeting at the Carleton North High School, attended two birthday parties (one for her Grandmother who was celebrating her 88th birthday) and did 2 Chase the Ace draws. She also received a complaint from a resident about the garbage at the Glassville apartment buildings.

Mayor Andrew Harvey:

Mayor Harvey attended an EMO meeting to discuss developing the plan, attended the Public Police meetings held at Carleton North High School and Hartland Community School, meeting about the NCRC and possible opening date, attended weekly staff meetings, met with the Bath Fire Department, met with the fire chiefs for the monthly meeting, attended the Remembrance Day ceremony in Argyle as well as Florenceville-Bristol and Centreville ceremonies, attended the RSC meeting in which Kris Austin spoke, called Bingo at the Upper Kent Rec Center, met with the auditor, attended the Carleton Mutual grand opening and also worked on the 2024 budget.

12. ADJOURNMENT:

MOTION: Being no further business the meeting adjourned at 7:31 PM.
Moved by Councillor Oakes, seconded by Councillor Connor.

CARRIED. #190-2023

MAYOR

CLERK