

**District of Carleton North**  
Regular Council Meeting  
Tuesday, November 28<sup>th</sup>, 2023 @ 7:00 pm  
19 Station Road, Florenceville-Bristol, NB

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Council: Mayor Andrew Harvey, Deputy Mayor Karen Hargrove, Councillor Michael Stewart, Councillor Angel Connor, Councillor Scott Oakes, Student Councillor Sarah Lagarde, Student Councillor Sarah Harvey

Staff: Amy McIntosh, Clerk

**REGRETS:** Councillor Laurel Bradstreet, Councillor Chala Watson

**1. CALL TO ORDER:**

Mayor Andrew Harvey called the meeting to order at 7:00 PM.

Council would like to welcome our two new Student Councillors Sarah Lagarde and Sarah Harvey. Both were sworn in prior to the start of the council meeting.

**2. APPROVAL OF AGENDA:**

**MOTION:** To approve the November 28<sup>th</sup>, 2023 Town Council Agenda as presented.  
Moved by Councillor Oakes, seconded by Councillor Connor.

CARRIED. #191-2023

**3. DECLARATION OF CONFLICTS OF INTEREST:**

None

**4. APPROVAL OF MINUTES:**

**MOTION:** To ratify approval of the November 14<sup>th</sup>, 2023 Town Council Minutes.  
Moved by Councillor Connor, seconded by Councillor Stewart.

CARRIED. #192-2023

**5. PRESENTATIONS:**

**Physician Recruitment – Horizon Health NB**

Kari Gautreau from the Horizon Health Network joined us via Teams to discuss physician recruitment and ways Horizon Health is working to bring physicians to New Brunswick. She reviewed the recruitment strategy map and described how building a strategic workforce planning process will help improve the hiring process. She also spoke about how sourcing and marketing initiatives are helping to bring physicians to our area. They have created a centralized contact, developed “Practice Where You Play” ads, launched Horizon’s referral program, launched targeted social media marketing and profiling campaigns via Facebook, Instagram and LinkedIn, engaged students early with promote 150 initiatives and established 2024 recruitment marketing strategies. They also attended events in 2023; Dalhousie’s Family Medicine Resident Education Weekend, NB Medical Education Foundation Annual Scholarship Celebration, International hiring events

(London, Belfast, Dublin) and attended many classroom presentations to name a few. Kari also noted the current incentive program that is available. Horizon NB also offers a Community Toolkit, a Community Promotional Funding Program as well as a Horizon Referral program. Kari also noted that she is available for any questions that anyone may have. You can reach her at [kari.gautreau@HorizonNB.ca](mailto:kari.gautreau@HorizonNB.ca) or you can reach her colleague, Nicole Kelly at [nicole.kelly@HorizonNB.ca](mailto:nicole.kelly@HorizonNB.ca).

### **The Andrew & Laura McCain Art Gallery**

Karen Birnie, Chair of the Andrew & Laura McCain Art Gallery came to council to provide an overview of what the Gallery accomplishes and what they contribute to the District of Carleton North. She noted that the mission of the Gallery is to develop an awareness of and an appreciation for and access to high quality art in our community. Their mandate is to foster visual culture in the Community and also in the province of New Brunswick. The want to provide opportunities for very diverse communities at all levels of their artistic career to develop. The current exhibition “Small Works Show” exemplifies both the mission and the mandate. This show is just one example of the relationships that have been forged with the art community. Small Works 2023 features upwards of 100 artists and artisans from within our community and beyond. Sales from the opening day shattered all of the previous high records as far as merchandise sold. On an annual basis, the ALMAG will welcome over 3000 visitors. This has steadily increased over the last few years. The Small Works show is the last of 12 exhibitions that have graced the Gallery in 2023. Jennifer Stead, Executive Director, curates between 8-12 exhibitions during the year. Jennifer has worked closely with the Beaverbrook Art Gallery in Fredericton, The New Brunswick Museum in Saint John, Sunbury Shores in Saint Andrews, The AX Art Gallery in Sussex, The Saint John Art Center and smaller community cultural centers to create and provide high quality exhibitions for our community. Karen also noted that what happens within the walls of the gallery is only 25% of what the Gallery offers and does for the Community. Beyond the walls of the Gallery and what we don't see, is the expansive outreach programs and projects that the ALMAG offer; the other 75% of the mandate. The other programs that are offered are Public Art, Art Education, Festivals and Events, The River Arts Center and the Artists and Residents program. Karen noted that in Council Chambers, we have a variety of local art on display. There are also 7 other pieces of art that are on display in our community. Karen went on to state that we have many local artists in our community. She concluded her presentation by thanking the Council for attending the Small Works Show and for the support and recognition for the ALMAG. The Small Works Show will be on display at the Gallery until December 23<sup>rd</sup>.

### **6. BUSINESS ARISING FROM THE MINUTES:**

None

### **7. CORRESPONDENCE:**

None

### **8. POLICIES & BY-LAWS:**

None

## 9. **NEW BUSINESS:**

### 1. **Motion to approve credit limit increase on Business Visa Card**

To streamline the purchasing process, the DCN moved from the current business Visa to a commercial business visa and supplied corporate credit cards for each department and fire chiefs. This ensures that all purchases can be tracked per department monthly for budget purposes and improve cash flow. To ensure that we have purchasing availability for those using the corporate cards, the credit limit on the business visa will need to be increased from \$15,000.00 to \$50,000.00.

**MOTION:** BE IT RESOLVED that the Council of the District of Carleton North approve the current credit limit on the business visa from \$15,000.00 to \$50,000.00 effective immediately. Moved by Councillor Oakes, Seconded by Councillor Stewart.

**CARRIED. #193-2023**

### 2. **Motion to Approve 2024 General Operating Budget**

THIS IS TO CERTIFY that on the 28<sup>th</sup> day of November, 2023 the Council of the local government of the District of Carleton North RESOLVED that the sum of \$9,632,561 be the total operating budget of the local government, that the sum of \$8,531,668 be the Warrant of the local government for the ensuing year. The Council order and directs the levying by the Minister of Local Government of said amount on real property liable to taxation under the Assessment Act within the local government of the District of Carleton North. Adopted this 28<sup>th</sup> day of November, 2023 by the Council of the local government of the District of Carleton North.

**MOTION:** Moved by Deputy Mayor Hargrove, Seconded by Councillor Connor

**CARRIED. #194-2023**

### 3. **Motion to Approve 2024 Utility Budget**

THIS IS TO CERTIFY that on the 28<sup>th</sup> day of November 2023 the Council of the local government of the District of Carleton North RESOLVED that pursuant to subsection 117(4) of the Local Governance Act, the total budget for the Water & Wastewater utility for the ensuing year would consist of total revenues of \$634,320 and total expenditures of \$634,320. Adopted this 28<sup>th</sup> day of November 2023 by the Council of the local government of the District of Carleton North.

**MOTION:** Moved by Deputy Mayor Hargrove, Seconded by Councillor Connor.

**CARRIED. #195-2023**

## **10. COUNCIL STATEMENTS / INQUIRIES**

### Deputy Mayor Karen Hargrove:

Deputy Mayor Hargrove attended the UMN B Conference in Fredericton with Councillor Bradstreet, Councillor Connor, Councillor Oakes and Mayor Harvey, this was a great conference and lots of information was provided, participated in the Chamber of Commerce Christmas Parade in Florenceville-Bristol with over 50 participants on the 4-H float.

### Councillor Michael Stewart:

Councillor Stewart helped with the tree lighting in Centreville and also decorated the town, hung up the Snowflakes in Centreville, helped out with the Borderview Trailmakers event at the Multiplex, helped clean up after the NBTPA Banquet at the Multiplex.

### Councillor Scott Oakes:

Councillor Oakes noted that the policing initiative was approved and hand delivered by him and Mayor Harvey to Minister Kris Austin in Fredericton, helped construct an outdoor classroom / playroom and the Bath Community School with the help of Mrs. Oakes and her outdoor learning class (shoutout to the students and staff at Bath Community School), visited with his sons at UNBSJ, attended a Crash Test Dummies concert at the Imperial Theater in Saint John, attended Police and budget meetings, attended UMN B in Fredericton, also walked in the Chamber of Commerce Christmas Parade in Florenceville-Bristol.

### Councillor Angel Connor:

Councillor Connor attended craft fair and breakfast at the Juniper Community Center, attended the UMN B Conference in Fredericton, walked in the Chamber of Commerce Christmas Parade in Florenceville and collected Santa letters, attended two budget meetings, went to the Christmas Small Works Show at the ALMAG, Thursday evening will be the tree lighting and a visit from Santa in Juniper.

### Mayor Andrew Harvey:

Mayor Harvey delivered the police proposal to Minister Kris Austin in Fredericton, attended various meetings regarding the NCRC, attended the CNHS Girls Hockey tournament, met with council and the Clerk on the budget, had meetings regarding the snow removal contracts with the Director of Operations, attended the Christmas Tree Lighting in Centreville, also attended the Christmas Tree Lighting in Florenceville-Bristol, attended the UMN B Meetings in Fredericton, attended his grandsons 8<sup>th</sup> birthday party in Fredericton (Happy Birthday Oliver!), walked in the Chamber of Commerce Christmas Parade in Florenceville-Bristol, attended the Kinsmen Club Christmas Miracle Telethon. Mayor reminded everyone about the staff party on Friday, December 1<sup>st</sup> at the Curling Club. The Mayor will also be attending the Carleton Victoria Arts Music at the high school in Florenceville-Bristol.

### Student Councillor Sarah Lagarde

Student Councillor Lagarde thanked Council for the opportunity to be part of Council and is looking forward to this opportunity, CNHS will be hosting an art auction "Art for Change" at the school on Thursday November 30<sup>th</sup> from 6-8 PM with proceeds going to the IWK and school events. This is being hosted by Student Council and will include art for auction, food and drinks, attended the Carleton County Youth Orchestra & the New Brunswick Youth Orchestra performance, attended the Florenceville-Bristol tree lighting, volunteered with the Good Night program at the Upper River Valley Hospital and also completed in-person training as the program is expanding, attended the Glassville craft fair, attended dinner theater at Second Wind Music Center, attended the Christmas

Miracle put on by the Kin Club, attended the Christmas parade in Florenceville-Bristol, next week Community Band will be performing at Second Wind Music Center.

Student Councillor Sarah Harvey

Student Councillor Harvey noted that CNHS has started the Emma Pearson PJ Drive and will be accepting donations for the local women’s shelters in Woodstock and Fredericton area.

**12. ADJOURNMENT:**

**MOTION:** Being no further business, the meeting adjourned at 8:33PM.  
Moved by Councillor Connor, seconded by Deputy Mayor Hargrove.

CARRIED. #196-2023

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MAYOR

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CLERK