

**District of Carleton North**  
Regular Council Meeting  
Tuesday, February 27<sup>th</sup>, 2024 @ 7:00 pm  
19 Station Road, Florenceville-Bristol, NB

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Council: Mayor Andrew Harvey, Deputy Mayor Hargrove, Councillor Watson, Councillor Michael Stewart, Councillor Angel Connor, Councillor Scott Oakes, Councillor Laurel Bradstreet, Student Councillor Sarah Lagarde,

Staff: Amy McIntosh, Clerk

**REGRETS:** Student Councillor Sarah Harvey

**1. CALL TO ORDER:**

Mayor Andrew Harvey called the meeting to order at 7:00 PM.

**2. APPROVAL OF AGENDA:**

**MOTION:** To approve the February 27<sup>th</sup>, 2024 Town Council Agenda as presented.  
Moved by Councillor Watson, seconded by Deputy Mayor Hargrove.

CARRIED. #013-2024

**3. DECLARATION OF CONFLICTS OF INTEREST:**

None

**4. APPROVAL OF MINUTES:**

**MOTION:** To ratify approval of the February 13<sup>th</sup> Town Council Minutes.  
Moved by Councillor Connor, seconded by Councillor Stewart.

CARRIED. #012-2024

**5. BUSINESS ARISING FROM THE MINUTES:**

None

**6. PRESENTATIONS:**

**1. Riverbank: Viewpoint on Order to Comply – Lori Cole & Kristen Wood**

Kristen Wood and Lori Cole from Riverbank came to Council to present their viewpoint on the Order to Comply that was sent to them from the Western Valley Regional Service Commission. In total, there are 4 families (15 people in total) living in the Tiny Homes in Riverbank. Ms. Wood provided a timeline of events that have taken place between the Western Valley Regional Services commission and themselves and provided their

understanding of the rules and regulations that need to be followed. Mayor Harvey advised that the District of Carleton North is currently undertaking a municipal plan and zoning by-law review in which the subject of tiny homes will be addressed. He went on to state that in this case, the property does not meet the necessary land area requirements for three additional dwellings as mandated by the Provincial Building Regulation, which requires one acre per dwelling on private septic systems. The buildable area on your property is 1.2 acres and already accommodates a house. Additionally, there are no approved on-site sewage disposal systems for these dwellings, as required by the Prerequisites for Development Approvals and Building Permits. Mayor Harvey encouraged Ms. Wood and Ms. Cole to consult with the WVRSC staff for other suitable properties or seek legal counsel on this matter.

## **2. Florenceville Inn – Community Project, Abdul Moaz**

Abdul Moaz, along with his father, Moaz Khalid, are the new owners of the Florenceville Inn. Abdul came to council to outline all the work that is being done to the Inn and any upcoming projects that will bring positive impact to the community. The current (and proposed) amenities and services that the Inn offers are as follows: 39 room hotel, 100+ seating restaurant and bar, 60,000-liter indoor heated salt pool, barbershop, lounge / games room, designated snowmobile rest stop, fuel station and shuttle bus service. The vision that Abdul has for this property is a community centric approach with a focus on exceptional hospitality, diversity & inclusion, recreation and well being and being a family friendly place. Currently, he is in the process of renovating the entire building and is planning on offering seasonal discounts and promotions, guest referral program offering benefits and special rates for hockey teams, managers and coaches. The restaurant will offer a family style BBQ and grill with a middle eastern cuisine fusion. Abdul is also looking at having regularly scheduled themed nights, sports event viewing, live music events and hosting corporate events such as weddings and business meetings along with charity fundraisers (Kinsman, Rotary and Lions clubs). For the pool, he is looking at offering community access with day passes, aqua fitness classes for all age groups and partnering with local nursing homes for senior swimming packages. The barbershop and the restaurant are set to open later in March with the pool, picnic area and playgrounds, lounge and games room and fuel station and shuttle bus services to take place in the coming months and years. Abdul encouraged people to stop by and see the work that is being done at the Florenceville Inn and is looking forward building this community project.

## **7. CORRESPONDENCE:**

1. **Sanctuary House fundraising event** – The Sanctuary House will be holding a fundraising event hosted by Second Wind Music Center on March 8th, 2024. This is in support of International Women's Day. This evening event will include mocktails and munchies, a draw for three gift baskets, a trivia game, door prizes, and features a livestream of Canadian musician and writer Connie Kaldor's International Women's Day concert. If you wish to attend the event, advance tickets are \$25.00 and you can also purchase tickets, 3 for \$10.00.

**MOTION:** To purchase four \$25.00 advance tickets to the Sanctuary House Fundraising Event on March 8<sup>th</sup> at Second Wind Music Center. Moved by Councillor Watson, seconded by Councillor Connor.

CARRIED. #013-2024

2. **Maternity Services at URVH and praise for dedication to exceptional care** – The District of Carleton North received the below letter from Margaret Melanson, Interim President and CEO of Horizon Health regarding the maternity services meetings that were held this past fall.

*Dear valued workshop participants and community members,*

*I hope this letter finds you well. On behalf of Horizon, I would like to extend our deepest gratitude to you for your participation in the workshop this past fall, where we learned about your experiences with maternity services at Upper River Valley Hospital (URVH). Your invaluable insights and thoughtful feedback have played a crucial role in shaping the comprehensive report that will guide us in enhancing and refining the maternity services at URVH so we can continue to provide sustainable, and exceptional care for years to come. Your willingness to share your experiences, expertise, and suggestions has been instrumental in understanding the strengths and areas for improvement for maternity services at URVH. Today, we are pleased to share, the findings from these engagement sessions, as attached to this e-mail.*

*Building on the insights gathered during engagement sessions, a Clinical Advisory Committee, comprised of key clinical and administrative leadership, has been convened, to explore the findings of the engagement process and examine leading practices for rural maternal care, in order to develop options for a future, sustainable model of care for maternity services at URVH. We will continue to update you on progress on this initiative as we reach milestones. We anticipate the recommendations from the Clinical Advisory Committee to be brought forward to our Executive Leadership Team by May2024, to help shape the future success of this service. Please visit our [Let's Talk Horizon](#) site for continued updates on this.*

*Thank you, again, for being an integral part of Horizon's ongoing commitment to excellence in healthcare. Your participation and feedback have been invaluable.*

*Sincerely,  
Margaret Melanson  
Interim President and CEO  
Horizon Health Network*

3. **Carleton Victoria Bar Association** – appointment of Judges, Clerks and access to justice in Woodstock Judicial District. – The District of Carleton North received a letter regarding a very important issue impacting the Judicial District in Woodstock.

*To Whom it may concern:*

*We are writing on behalf of the Carleton-Victoria Bar Association regarding the Memorandum of Chief Justice Tracey K. DeWare dated September 27, 2023, to Chief Justice of the Court of Appeal of New Brunswick, Marc Richard; the Honourable Justices of the New Brunswick Court of King's Bench; the Minister of Justice and Attorney General of New Brunswick, Ted Flemming, and to Members of the New Brunswick Law Society. (A copy of this Memorandum is attached hereto and marked as Schedule "A")*

*In this memorandum, Chief Justice DeWare warned that vacancies in the New Brunswick Court of King's Bench have caused delays in many of New Brunswick's judicial districts. These delays are*

especially pronounced in the Family Division because of frequent adjournments of “non urgent matters to accommodate child protection hearings and criminal matters, which must be adjudicated within strict timelines.”

Lawyers practicing in the Woodstock Judicial District are experiencing especially significant delays, which we fear will be more pronounced following the transfer of Justice Richard Petrie from the Woodstock Judicial District to the Judicial District of Fredericton on December 12, 2023. In this regard, Chief Justice DeWare states as follows:

*It is anticipated that delays in the Judicial District of Woodstock will be longer than usual until a new judge is appointed. The judges of the court will continue to sit in Woodstock to ensure that urgent and time-sensitive matters are heard. However, the ability to manage the entirety of the docket will be difficult until the new appointment is made.*

*Those lawyers who practice in the Judicial District of Woodstock have come to appreciate how busy this Judicial District is, even when compared to judicial districts with far larger populations.<sup>1</sup> This Judicial District contains a large geographical area spanning from the southern boundaries of Carleton County to Victoria County, except the Parish of Drummond in the Town of Grand Falls. Delays have impacted access to justice in this judicial district. We have communicated with clients who struggle to understand how simple matters, such as applications in the Probate Court or consented divorces can take so long to be processed. We do the best that we can to explain the limitations of our justice system to our clients, but they are often understandably upset with the pace of processing requests and with the constant rescheduling of hearings.*

*As lawyers, we must advocate for the residents of our communities to have timely access to justice, which helps to maintain safe and stable communities. This, in turn, helps these communities grow and remain sustainable. As such, on October 16, 2023, many of the lawyers of our local Bar Association met to discuss these issues and identified two main areas of concern: 1. The appointment and retention of Judges in the Judicial District of Woodstock; and 2. The appointment and retention of legal Clerks in the Judicial District of Woodstock. We discuss each of these issues herein below.*

#### *1. Appointment and retention of Judges*

*First and foremost, we ask that you lobby for a judge to be quickly appointed for the Woodstock Judicial District. The lack of a King’s Bench judge in this judicial District will cause serious delays and will further impact the administration of justice. Our justice system is already plagued by significant delays, and we cannot afford more of the same.*

*In addition, we wish to express our concern with our current Court of King’s Bench Judge, Justice Richard Petrie, being transferred without a prior replacement in place. Section 4(1) of the Judicature Act in New Brunswick states that “at least one judge of the family division or the trial division of the Court of Queen’s bench shall reside in each of the following municipalities or within an area of 50 km from the municipality: (h) Woodstock.” Unfortunately, this provision has rarely been followed and the judicial District of Woodstock has become a “revolving door” for judges over the past several years. In the past 10 years, there have been three judges who have spent some time in our Judicial District, only to be later transferred. This impacts our ability to seek timely justice for our clients and was a topic of significant debate several years ago.*

#### *2. Appointment and retention of Clerks*

*The second issue we wish to identify is the need for consistent appointment and retention of dedicated Legal Clerks. Over the past several years, we have interacted with several different court Clerks in the Judicial District of Woodstock, who often travel from other judicial districts and spend one or two days per week working in our Judicial District. This has led to files such as simple probate matters taking sometimes months before completion.*

*Like our experiences with judges, the judicial District of Woodstock has become somewhat of a “revolving door” for clerks. The Minister of Justice and Attorney General recently appointed a full-*

time nonlawyer Clerk for our Judicial District. We are hopeful that this appointment will strengthen our access to justice, but we fear that this role will not be sufficient to deal with the issues we are experiencing without a consistent legal clerk as well.

We are willing to meet with you as a group to further discuss resolutions to these issues. As representatives, we ask that you lobby for your constituents for better access to justice by taking steps to appoint and retain judges and legal Clerks for the Court of King's Bench, Judicial District of Woodstock.

Sincerely,  
Members of the Carleton-Victoria Bar Association

## 8. **POLICIES & BY-LAWS:**

None

## 9. **NEW BUSINESS:**

### 1. **Confidential Employment Matter**

WHEREAS the District of Carleton North discussed and read a resolution relating to a confidential employment matter.

AND WHEREAS the details of that matter are strictly confidential.

**I HEREBY DO MOTION** to ratify the actions taken in closed session, being a resolution relating to that confidential employment matter. Motion moved by Councillor Connor, seconded by Councillor Oakes.

CARRIED. #014-2024

### 2. **Update to Waste Management pick up schedule**

As of February 1<sup>st</sup>, 2024, there were some changes made to the Waste Management pickup schedule in the District of Carleton North. One more significant change is that for the residents of Florenceville-Bristol, garbage and recycling pick up will no longer happen on the same week going forward. Residents of the District of Carleton North are reminded to have their garbage out by 7:00 AM to ensure pick up. There were also changes made to pick up days for other communities. For a complete list of these changes, please visit the Western Valley Regional Service Commission website here: [Carleton-North-Recycling-Schedule-2024.pdf \(rsc12.ca\)](#). You can also pick up the new schedule at the following locations: Florenceville-Bristol Town Office, the Andrew & Laura McCain Library, Bath Town Office and the Centreville Multiplex.

### 3. **Approval of DCN EMO Plan**

The District of Carleton North, along with the assistance of our local fire chief and EMO representative, reviewed the previous EMO Plan put in place for Florenceville-Bristol prior to the amalgamation. Based on these meetings, updates were made to the previous plan and presented to Council for approval.

**EMO DCN Emergency Action Plan**

WHEREAS, the safety and well-being of all members, employees, and stakeholders are of paramount importance to the District of Carleton North,  
WHEREAS, the EMO DCN Emergency Action Plan outlines clear protocols and procedures for responding effectively to emergencies, including but not limited to natural disasters, medical emergencies, security threats, and hazardous material incidents,

WHEREAS, the development and implementation of a comprehensive EMO DCN Emergency Action Plan are essential to respond promptly and efficiently to emergencies;

BE IT RESOLVED, that the District of Carleton North hereby approves the EMO DCN Emergency Action as presented.

BE IT FURTHER RESOLVED, that the District of Carleton North authorizes the implementation of the EMO DCN Emergency Action Plan effective immediately.

BE IT FURTHER RESOLVED, that the District of Carleton North authorizes any changes to names, email addresses and phone numbers may be made by the Clerk on an ad hoc basis when needed.

BE IT FURTHER RESOLVED, that the District of Carleton North shall allocate necessary resources and support to facilitate the successful execution and maintenance of the EMO DCN Emergency Action Plan.

**MOTION:** To approve the EMO DCN Emergency Action Plan as presented and provide authorization for the Clerk to make any updates to contact names, email addresses, and phone numbers as needed on an ad hoc basis. Moved by Councillor Bradstreet, seconded by Councillor Watson.

CARRIED. #015-2024

**4. Approval for a new rescue truck for Centreville Fire Department**

The Centreville Fire Department is currently in need of a new fire rescue truck. The current truck (manufactured in 1991) has had numerous issues as it is a vital piece of equipment that is required to ensure the Centreville Fire Department can perform their duties.

**MOTION:** To go to tender for a new Rescue Truck for the Centreville Fire Department. Moved by Councillor Bradstreet, seconded by Councillor Stewart.

CARRIED. #016-2024

**10. COUNCIL STATEMENTS / INQUIRIES****Councillor Michael Stewart:**

Councillor Stewart attended the Kinsman breakfast at the Multiplex in Centreville, attended the Magician and Hypnotist show for Snow Blast at the Multiplex in Centreville, attended a strategic planning session. Councillor Stewart also attended Donnie Green's 98<sup>th</sup> Birthday Party. Happy Birthday Donnie!

**Councillor Scott Oakes:**

Councillor Oakes participated in an annual snowmobile trip with his friends, attended Snow Blast in Bath & Centreville (shout out to Sharon and Kimberly for a well-planned event), attended a strategic planning session and played cards at the Knights of Columbus.

Councillor Angel Connor:

Councillor Connor attended the last strategic planning session, sliding in Juniper on Family Day with around 60 people participating, attended Snow Blast in Bath, attended the vintage snowmobile races in Woodstock. Councillor Connor also noted that there was a recent phone and internet outage in her area. This outage not only impacted home phones, cell phone and internet, it was also an impact on fireman's pagers, which is a concern.

Councillor Laurel Bradstreet:

Councillor Bradstreet wanted to thank all of the local Fire Departments for their support, attended Snow Blast, help out at the Kinsman with a Heritage Dinner for seniors (126 were in attendance), thanks to 4H for their help.

Councillor Chala Watson

Councillor Watson attended a hockey game in Campbellton and also noted that the Carleton North Boys High School team will be hosting a home tournament the weekend of March 15<sup>th</sup> – 17<sup>th</sup>, shoutout to the staff on the Snow Blast event.

Deputy Mayor Karen Hargrove

Deputy Mayor Hargrove attended a finance meeting to discuss budgets, attended a strategic planning session, volunteered, along with members of 4H at the Kinsman for the Heritage Dinner for seniors, attended a library meeting. U15 A will be hosting B Zones at the NCCC on March 8<sup>th</sup> – 10<sup>th</sup>. Shout out to all the Maple producers on the upcoming season.

Student Councillor Sarah Lagarde

Student Councillor Lagarde organized and help set up the photo booth at the Snow Blast events, attended a Art Gallery Board meeting, attended the Hypnotist event at the Centreville Multiplex, she also mentioned that Pick Shirt Day is on February 28<sup>th</sup>. She also noted that Carleton North Student Council is planning to do a food drive.

Mayor Andrew Harvey:

Mayor Harvey attended the River Valley Sun anniversary celebration and celebrated Jim Dunville's birthday, attended meetings on housing with River Valley Strategy, attended Snow Blast in Centreville, Bath and Florenceville-Bristol, shout out to Sharon and Kimberly on a well organized event, attended a finance meeting, as well as the RSC, met with the Chamber of Commerce at the Multiplex, attended a Strategic Planning Session, attended a Grand Opening Meeting for the NCRC which will be on June 8<sup>th</sup>, attended a meeting with MLA, Community Investment Grant deadline was on the 26<sup>th</sup>. March 1<sup>st</sup> is employee appreciation day. Upcoming meeting on March 5<sup>th</sup> with the Minister of Health at the Carleton North Medical Clinic.

**12. ADJOURNMENT:**

**MOTION:** Being no further business, the meeting adjourned at 8:34 PM  
Moved by Councillor Connor, seconded by Councillor Watson.

CARRIED. #017-2024

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MAYOR

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CLERK