

## Centreville Volunteer Fire Department

### Application Form

So you want to be a firefighter? The rewards of being a firefighter are exciting and extensive on many levels, however, the job is both physically and mentally challenging and can have the firefighter working in various environments, usually of a hazardous nature.

It is important that you have a strong understanding of the role and job requirements of the firefighter in today's society. This will enable you to make an informed decision when submitting your application.

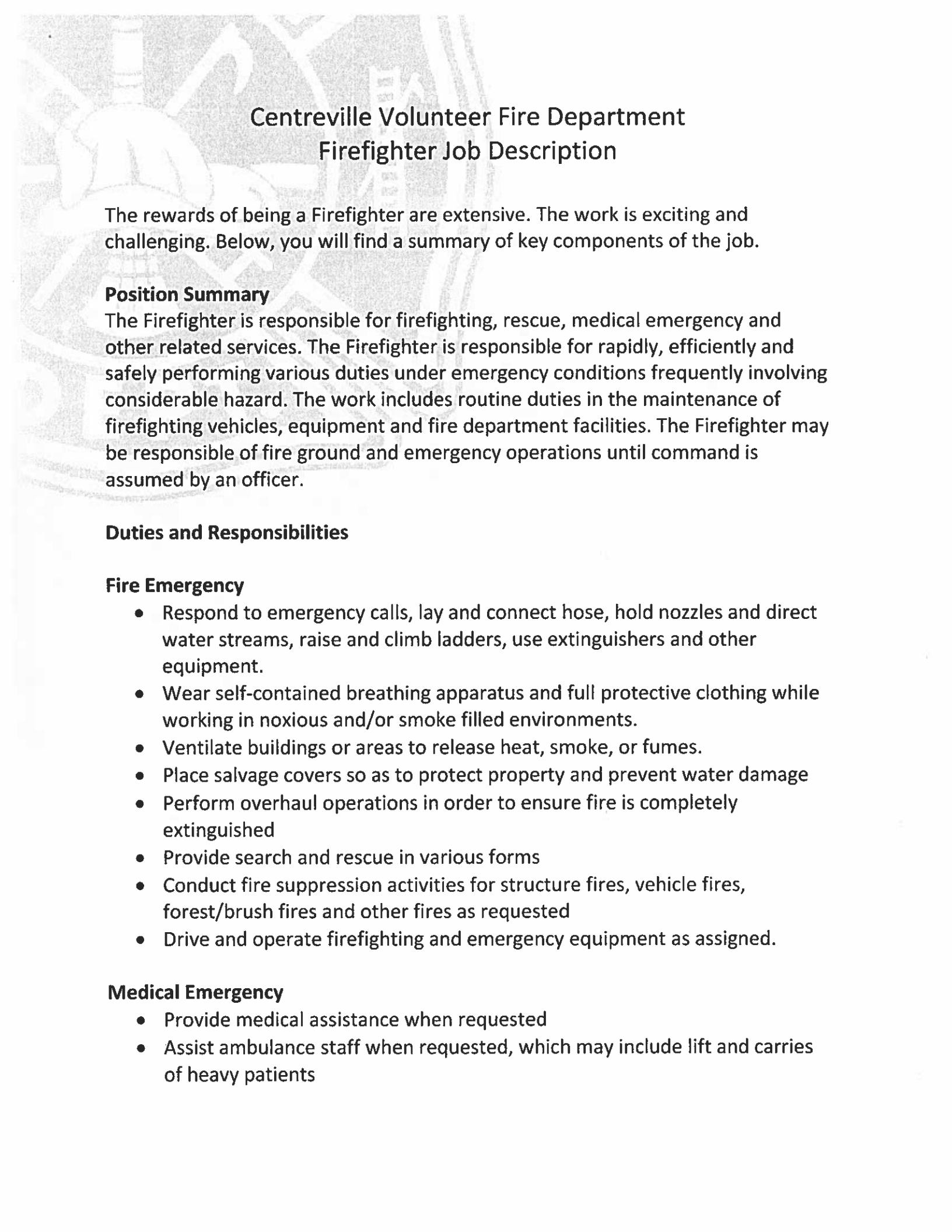
On the following pages, you will find the documents listed below:

- Firefighters Job Description
- Application for Membership
- Code of Ethics

Before completing the application for membership, please be sure to have read and understood the Firefighter Job Description in its entirety. Although much effort has been taken to ensure the list is accurate and that it reflects the most common duties, both emergency and non-emergency, it is certainly not an all inclusive list. The role of the modern firefighter is constantly evolving, especially duties assigned at the scene of the various calls firefighters will get dispatched to.

There will be an in-person interview with the Department's Membership Committee to discuss your application. Your application and the results of the in-person interview will be presented to the general membership at the next monthly meeting where your status as a member will be voted on. Meetings are held on the 2<sup>nd</sup> Monday of the month at 7pm and if your application is successful, you will be voted in as a Probationary member for a period of one (1) year.

After one (1) year, the department will vote on accepting you as a member based on your involvement, attitude, contributions to the team and how you integrate yourself to the group.



## Centreville Volunteer Fire Department Firefighter Job Description

The rewards of being a Firefighter are extensive. The work is exciting and challenging. Below, you will find a summary of key components of the job.

### **Position Summary**

The Firefighter is responsible for firefighting, rescue, medical emergency and other related services. The Firefighter is responsible for rapidly, efficiently and safely performing various duties under emergency conditions frequently involving considerable hazard. The work includes routine duties in the maintenance of firefighting vehicles, equipment and fire department facilities. The Firefighter may be responsible of fire ground and emergency operations until command is assumed by an officer.

### **Duties and Responsibilities**

#### **Fire Emergency**

- Respond to emergency calls, lay and connect hose, hold nozzles and direct water streams, raise and climb ladders, use extinguishers and other equipment.
- Wear self-contained breathing apparatus and full protective clothing while working in noxious and/or smoke filled environments.
- Ventilate buildings or areas to release heat, smoke, or fumes.
- Place salvage covers so as to protect property and prevent water damage
- Perform overhaul operations in order to ensure fire is completely extinguished
- Provide search and rescue in various forms
- Conduct fire suppression activities for structure fires, vehicle fires, forest/brush fires and other fires as requested
- Drive and operate firefighting and emergency equipment as assigned.

#### **Medical Emergency**

- Provide medical assistance when requested
- Assist ambulance staff when requested, which may include lift and carries of heavy patients

- Conduct appropriate intervention, including CPR and other first aid as required
- Manage crowd/bystanders/victim's relatives, etc...

### **Other Emergencies**

- Perform a variety of rescue-related duties to protect the public and lessen severity of injuries related to motor vehicle accidents, confined space entrapment, water hazards, industrial accidents, incident involving hazardous materials, ect...
- Perform rescue/extrication operations where necessary to prevent loss of life or further injury from any cause
- Provide traffic control at the scene of motor vehicle accidents

### **Other Duties**

- Respond to non-emergency calls as required
- Provide assistance to but not restricted to, the following: police, paramedics and the public
- Maintain equipment in good repair
- Responsible for workplace safety as outlined in the NB Occupational Health and Safety Act
- Responsible for upgrading and maintaining skills/knowledge and physical requirements to current standards
- Perform related duties as required

### **Qualifications**

#### **Job Specific Knowledge**

- Ability to understand and communicate clearly in English (oral and written)
- Grade 12 education certificate or equivalent
- Level 1 Firefighter course when it becomes available
- Current Standard First Aid and CPR-C Certificate

#### **Technical skills**

- A valid New Brunswick class 5 license (Class 1,3 and air brake endorsement an asset)
- Ability to pass a medical examination

- 20/30 corrected vision with color and peripheral vision acceptable for the position of Firefighter
- Normal unaided hearing

### **Work condition**

- Work environment requires the ability to react quickly and remain calm under stressful work conditions
- Must possess agility and stamina to perform all functions of this position under adverse conditions
- Required to wear protective equipment (clothing and self contained breathing apparatus amongst others) that can weigh up to 75lbs. Various physical functions such as sitting, standing, walking, running, kneeling, crouching, stooping, squatting, twisting, climbing, balancing, pushing, pulling and lifting will be required.

### **Position:**

**Structural Firefighter:** Must be 18 years of age, physically fit, able to obtain a Level 1 Firefighter certificate, have a valid driver's licence and a clean criminal abstract.

**Support Services:** Perform duties other than structural firefighting, 18 years of age, have a valid driver's license and a clean criminal abstract

Centreville Volunteer Fire Department  
Application for Membership

**Personal Information**

Name: \_\_\_\_\_ S.I.N (for tax purpose) \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Previous address (if less than 5 years at current) \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age (Must be 18 or older to apply) \_\_\_\_\_

**Emergency Contact**

(1) Name/Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

(2) Name/Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

**Education**

High School Attended: \_\_\_\_\_ Highest grade attended \_\_\_\_\_

Technical school/college/university attended \_\_\_\_\_

Subject studied / degree in \_\_\_\_\_

Driving ability (car, truck, other) \_\_\_\_\_

License master # \_\_\_\_\_ Licence class \_\_\_\_\_

Restrictions / conditions \_\_\_\_\_ Air brake (yes) (no)

## Employment History

Present Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Immediate supervisor: \_\_\_\_\_

Are you legally entitled to work in Canada? (yes) (no)

Will your current employer allow you to attend calls during work hours? (yes) (no)

If yes, please obtain employer's signature: \_\_\_\_\_

Availability: (Mon) (Tue) (Wed) (Thu) (Fri) (Sat) (Sun)  
(8am-5pm) (5pm-12am) (12am to 8am)

## Related Experience

Canadian Military Service (years of service, occupation) \_\_\_\_\_

Volunteer Organizations: \_\_\_\_\_

Previous experience – Have you ever been a member of a fire department or  
ambulance service? (yes) (no)

If yes, what level of certification did you obtain (please attach certificates)

Firefighter: \_\_\_\_\_

Ambulance: \_\_\_\_\_

Other: \_\_\_\_\_

Motivation: Please describe why you wish to join, what the department can expect from you and what you hope to gain from the department.

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#### **Personal Reference**

(1) Name/Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

(2) Name/Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

Have you been convicted of a criminal offence in the last 5 years? (yes) (no)

May the fire department contact your present employer or any of the organizations or references which you have listed to ask questions regarding your character or ability? (yes) (no)

If no, please explain: \_\_\_\_\_

I authorize the verification of all statements in this application. I understand that misrepresentation or omission of facts called for is ground for denial to or dismissal from the department. Further, I understand and agree that my acceptance is dependent upon the satisfaction of all outlined requirements including, but not limited to, having read and understood the attached Firefighter Job Description.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_