

## Schedule A: HOUSING DEVELOPMENT INCENTIVE APPLICATION

### Instructions:

- Use this cover sheet as the first page of your application.
- Please submit all documents from the application checklist. Incomplete submissions may delay consideration of your request for funding.
- If you do not have enough space to answer a question, please attach a separate sheet.
- The policy governing the District of Carleton North Housing Development Incentive is available at [www.carletonnorth.com/policies](http://www.carletonnorth.com/policies) or by contacting the Town at (506) 392-6763 ext. 200.
- Please forward completed application to:

District of Carleton North  
19 Station Road  
Florenceville-Bristol, NB E7L 4L7  
Email: [rayma.rediker@carletonnorth.com](mailto:rayma.rediker@carletonnorth.com)  
Fax: 506-392-5211

### Application Checklist:

- ☐ An original signed copy of Housing Development Incentive Application Form and additional sheets if required,
- ☐ One copy of each related building permit,
- ☐ One copy of the Building Inspector's final report,
- ☐ One copy of the municipal tax bill(s) for the property/properties,
- ☐ Proof that the applicant's tax account is up to date (i.e. that taxes for the year in question have been paid in full).

### PART A: APPLICANT INFORMATION

Registered Owner:	
Company (if applicable):	
Contact Name:	
Contact Phone:	Contact e-Mail

### PART B: PROPERTY INFORMATION (provide list for two or more PIDs, Pans and/or civic addresses)

## Housing Development Incentive Application

PID		
PAN		
Civic Address		
Description		
# of new dwelling units		
	# of units for rent	
	# of units for sale	
	# of affordable units	
	# of universally accessible units	
Construction start		
Construction finish		
Tax Assessment prior to project start		
Tax Assessment 1 <sup>st</sup> year of occupancy		
Property Tax Rebate applied for		

## Housing Development Incentive Application

### DECLARATION

The information provided on this application form and accompanying documentation is accurate to the best of my knowledge. I hereby give the District of Carleton North authority to verify any and all information pertaining to this application.

Application prepared by:

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*Signature*

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*Print Name*

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*Date*

Board authorization (if applicable):

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*Signature*

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*Print Name*

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*Date*

# Housing Development Incentive Application

## Schedule B: DISTRICT OF CARLETON NORTH CHECKLIST

Eligible:	Y / N	Building Permit	Y / N
Application Complete:	Y / N	Inspector's Final Report	Y / N
Tax Invoice(s):	Y / N	Proof of payment	Y / N
Assessment	Prior to project start		
	1 <sup>st</sup> year of occupancy		
	Increased Assessment		
Municipal Property Tax information-+9+	Tax paid 1 <sup>st</sup> year of occupancy (_____)		
	Property Tax Rebate Year 1		
	Tax paid Years 2-5		
	Tax Rebate Years 2-5		

### District of Carleton North approval:

- ☐ Application approved for: \$ \_\_\_\_\_ For year \_\_\_\_\_  
 To the following organization: \_\_\_\_\_
- ☐ Application denied

\_\_\_\_\_  
 Chief Administrative Officer

\_\_\_\_\_  
 Date

### Details of terms and conditions (if any)

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