

**District of Carleton North**  
Regular Council Meeting  
January 13, 2026 @ 7:00pm  
19 Station Road, Florenceville-Bristol

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Council: Mayor Andrew Harvey (arrived at 7:18pm), Deputy Mayor Karen Hargrove, Councillor Laurel Bradstreet, Councillor Michael Stewart, Councillor Chala Watson, Councillor Scott Oakes, Councillor Ryan Dickinson, Councillor Angel Connor, Student Councillor Sarah Harvey,

Staff: Amy McIntosh, CAO/Clerk, Rayma Rediker, Assistant Clerk

**REGRETS:** Student Councillor Orrin Stockford

**1. CALL TO ORDER:**

Deputy Mayor Karen Hargrove called the meeting to order at 7:00pm.

**2. APPROVAL OF AGENDA:**

Councillor Dickinson requested to add under New Business 20260DTI Road Priority List to the agenda.

**MOTION:** To approve the January 13, 2026 Town Council Agenda as amended. Moved by Councillor Watson, seconded by Councillor Bradstreet.

CARRIED. #001-2026

**3. DECLARATION OF CONFLICTS OF INTEREST:**

None

**4. APPROVAL OF MINUTES:**

**MOTION:** To ratify approval of the December 9, 2025 Town Council Minutes. Moved by Councillor Connor, seconded by Councillor Dickinson.

CARRIED. #002-2026

**5. BUSINESS ARISING FROM THE MINUTES:**

1. Vegetation Management: NB Power

Councillor Oakes would like to follow up with NB Power about the clean up vegetation management. The Town is still waiting for a reply and staff will follow up.

**6. PRESENTATIONS:**

1. Multicultural Association of Carleton County (MACC): Mary O'Leary

Mary O'Leary, Community Involvement & Volunteer Coordinator presented to Council general information on the Multicultural Association of Carleton County, programming, services, staffing, and local presence. MACC services Carleton County communities by providing assistance to newcomers who are permanent residents, temporary foreign workers, international students and their families. Membership is open to all residents of Carleton County.

Services and programs include MACC Women's Mentorship Series, Community Book Club, English Tutoring, Settlement services, Youth Engagement and Pre-Employment Services and more.

For more information on programming or to volunteer with MACC, please contact:

[mary@maccnb.com](mailto:mary@maccnb.com)

Website: <https://www.maccnb.ca/>

Facebook Page: <https://www.facebook.com/MulticulturalAssociationOfCarletonCounty>

2. Andrew & Laura McCain Art Gallery: Jennifer Stead

Jennifer Stead, Executive Director and Curator of Andrew and Laura McCain Art Gallery presented to Council a proposed building design for an addition to the Andrew & Laura McCain Library & Gallery building.

The proposal is focused on building a new accessible street level entryway, street level visibility for the Gallery, additional exhibition space, storage, and gallery shop area. Additionally, the proposed addition would include a ground floor connection between the Gallery and Library and outdoor meeting/programming space.

The Gallery board is seeking Council approval to move forward with the next step of applying for federal and provincial funding. Council will review the information provided and arrange a follow-up meeting if further clarification is required.

**Councillor Bradstreet excused himself from the meeting at 7:37pm**

7. CORRESPONDENCE:

1. Surplus Property PID 10098531: Dept of Transportation and Infrastructure

The District of Carleton North received correspondence regarding the property located at 392 Main Street, Bath, identified as PID 10098531, which has been declared surplus property by the Province; and

Whereas Council has reviewed the information provided and has determined that the acquisition of this property is in the best interest of the municipality for future municipal purposes.

**MOTION:** to approve the purchase of the property located at 392 Main Street, Bath, PID 10098531 and declared surplus, and authorize Town staff to proceed with negotiations, finalize documentation, and complete all necessary actions to secure the property on terms acceptable to the municipality. Moved by Councillor Oakes, seconded by Councillor Dickison.

CARRIED: #003-2026

2. Letter from the Andrew and Laura McCain Library: Julie Craig

Deputy Mayor Hargrove read the letter from the Library



The Board of the Andrew and Laura McCain Library

**TO: Mayor Andrew Harvey and Members in Council: District of Carleton North**

January 9, 2026

On behalf of the Board of Trustees of the Andrew and Laura McCain Library, we would like to update you on the progress that your library has made this year and provide some insight on future endeavours and needs. We also want to take this opportunity to thank you for the support provided to begin the accessibility improvements resulting from our successful grant application. The completed ramp/rail and lights are an obvious and welcomed improvement, and we look forward to the completion of this accessibility project.

The NBPLS is always looking forward and part of this process is a regular *NEEDS ANALYSIS* conducted by the regional office. As you will see in the updated version, the recommendations will be based on our new municipal profile / population. We expect a revision this month.

One unexpected outcome of local governance reform was to finally achieve true recognition of the catchment area we have always served and were finally granted the long sought after third full time Library employee. This will enable a more robust programming schedule, especially serving the needs of younger patrons.

As you will see from the revised needs analysis, the key issue will indicate a more enhanced space to properly serve a region of this size. Let's look at some annual statistics to illustrate this:

Serving a population of just under 10,000, the library has over 3800 members, with over 12,000 individual visits, more than 19,000 items checked out, 223 programs with 2,326 participants, 819 computer usages and 1,359 wi-fi uses. One of the challenges we face is conducting school visit programs. Local principals have told us they want to bring full classes to the library on a scheduled basis, especially with the recent elimination of library support staff in schools. Having an enhanced space would allow for more school visits, more children's programming and activities that would otherwise shut down the library to regular patrons. Staff have begun the school visit process by scheduling visits before open hours, but an enhanced space would allow more freedom to schedule in regular hours without impinging on regular patrons' use. We are happy to report that because of the FES visits, 100% of students now have a library card.

Libraries are so much more than a collection of books; as a truly public space, libraries offer a place to meet, discuss issues, relax with a book, use computers to do research of all kinds, participate in community activities and events, and to find out what's going on in our community. Attached is a brief summary for your information illustrating what an enhanced library can do to demonstrate our commitment to learning, culture and keep building our community into the next 40 years. We look forward to meeting with you



The Board of the Andrew and Laura McCain Library



### Your Library in Brief

| Today  | Future Need                   | Comment  |
|--|-------------------------------|--|
| <b>Square Footage</b> 4,241                                    | 9,000-10,000                  | <i>Current library does not meet today's policy minimum</i>                      |
| <b>Visitors</b> 12,637   | More than 50 visitors per day | <i>Continued growth- and range of use</i>  |
| <b>Collection</b> 26,247                                       | 36,000                        | <i>Does not include vast and growing online electronic resources</i>             |
| <b>Computers</b> 3   | 5-6                           | <i>A very well used resource for the community</i>                               |
| <b>Circulation</b> 19,192                                      | ++                            | <i>Library circulation( items checked out by card holders ) continues growth</i> |
| <b>Active Members</b> 3,872 +<br>Adult 2,962<br>Juvenile 910 + | 4,000 +                       | <i>Success of school programs with more to come</i>                              |
| <b>Seating</b> 51  | 66                            | <i>Need for more Quiet spaces</i>  |
| <b>Study Rooms</b> 1   | 2                             | <i>Space for students to bring their laptops in and work</i>                     |
| <b>Parking</b> 6   | 10 + 3 staff                  | <i>Parking has been an issue for years</i>                                       |
| <b>Local History</b> 2 shelves                                 | Dedicated area                | <i>Increased interest in genealogy and local history</i>                         |
| <b>Multi-Purpose Room</b> 0                                    | 1-2                           | <i>Three or more groups can be meeting in the library at any time</i>            |

### Important Links and References: New Brunswick Public Library Service (NBPLS)

1. **NBPLS Policies Page** : <https://www2.gnb.ca/..Library Policy Page>
2. Minister Responsible; GNB. **Hon. Jean-Claude D'Amours** (acting Minister- Post secondary education, labour and training)  
<https://www.legnb.ca/en/members/current/9/damours-jean-claude>
3. **Public Libraries Homepage**: [NB Public Libraries Home](#)
4. **Literacy in New Brunswick**:
  - a. [Reports on Achievement - Province](#)
  - b. [K-12 Assessments and Evaluations](#)
  - c. [Updates on Achievements Anglophone West](#)

### 8. NEW BUSINESS:

1. Council meeting schedule: cancel May 12, 2026 meeting

**MOTION:** to cancel the Regular Meeting of Council scheduled for May 12, 2026, due to the timing of the 2026 municipal election; and further that council will reconvene following the

completion of the municipal election process. Moved by Councillor Connor, seconded by Councillor Dickinson.

CARRIED: #004-2026

**2. DTI Priority Road List**

To ensure alignment with infrastructure needs and community priorities, it is necessary to approve the 2026 5-year Provincial Road Priority List of the District of Carleton North. The Director of Operations presented the report to Council prior to tonight's meeting for review and discussion.

**MOTION:** to approve the 2026 5-year Provincial Road Priority List as presented. Moved by Councillor Dickinson, seconded by Councillor Oakes.

CARRIED: #005-2026

**9. BY-LAWS & POLICIES:**

None

**10. COUNCIL STATEMENTS / INQUIRIES:**

Student Councillor Sarah Harvey:

- January 15<sup>th</sup> Carleton North High School will be having an exhibition of the art created this term
- Carleton North Lady Stars team is having a bottle drive January 16 and 17th. A trailer will be set up at the Northern Carleton Civic Centre Arena January 16<sup>th</sup> at 4pm before the 8pm home game. Contact the team for pick up of bottles from your home.

Deputy Mayor Karen Hargrove:

- Attended and cheered for the Carleton North Basketball teams at the Potato Barrel Classic! A very well organized event – hats off to the committee.
- Received a wonderful shout out from Carleton Minor Hockey.
- Carleton Minor Hockey hosted their home tournament for U13A – January 9-11. CMHA worked with the Recreation staff to plan an escape room for the visiting teams. The teams also did dry land training on the walking track and ate at Mum's Canteen. During the tournament the facility was kept clean, and the maintenance staff were easy to get along with.
- The U7 home tournament takes place January 17<sup>th</sup>
- Attended a Library Board meeting on January 8<sup>th</sup>. Family Literacy Day is coming up on January 24<sup>th</sup>. Service Canada, The Multicultural Association and Social Development have been using the Library space for meetings with community members
- At the Carleton North High School Hockey game -donations and a 50/50 will be accepted for the York family who lost their home to fire.

Councillor Michael Stewart:

- Enjoyed time with family over the holidays.
- Watched the grand kids playing hockey and basketball.
- The Carleton view trail makers building is complete.
- The fire hall expansion is coming along nicely. Finishing up the steel on the outside today.
- Riverbend has been doing a good job plowing this year.
- The skating rink has been used a lot. Thanks to everyone who has been helping.

- Centreville Equipment is open for business. This has been a long process since the fire. Please support them if you can.
- I want to thank DTI for patching our bridge in Centreville with hot asphalt. Job well done.

Councillor Chala Watson:

- Hoped everyone had a great holiday
- At the Carleton North Hockey game this week there will be a donation jar for the York family who lost their house to a fire.

Councillor Scott Oakes:

- Assisted with the Bath Lions Den Christmas Box
- Enjoyed the holiday break with friends and family
- Upper Kent Poker Run in Memorial of Cynthia McGuigan on February 7th
- River Valley Cancer Support Group Inc. Curling Bonspiel February 6 & 7 – pledge your favourite team/player or register a team by January 31<sup>st</sup>.

<https://www.rvcsg.com/>

<https://www.facebook.com/groups/RiverValleyCancerSupportGroup>

Councillor Ryan Dickinson:

- Had a lovely break
- Met with the Age-Friendly. The next step is to move ahead with the Community Needs Assessment Survey.

Councillor Angel Connor:

- Had a good Christmas
- Helped with the Bristol Elementary Christmas dinner. Enjoyed spending time with the kids there.
- Attended the Potato Barrel Classic Basketball Tournament
- The Juniper Rec Association Chase the Ace had a jackpot winner. The Chase the Ace will return for 2026.

Mayor Andrew Harvey:

- Had a great Christmas with family
- Assisted with delivery of Bath Lions Den Christmas boxes
- Has been attending hockey games to watch his grandson. His team won their tournament in Woodstock.
- Will be attending a Regional meeting January 16<sup>th</sup> with the Premier, Minister of Health, and Regional Mayors to discuss health care, specifically our region, River Valley Hospital (Waterville), collaborative clinics and more.

## **11. ADJOURNMENT:**

**MOTION:** Being no further business the meeting adjourned to a closed session at 8:40pm. Moved by Councillor Connor, seconded by Councillor Watson.

CARRIED. #06-2026

Regular Council Meetings will be held the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month. The next one will be January 27, 2026

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MAYOR

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CLERK