

District of Carleton North
Regular Council Meeting
Tuesday, April 9th, 2024 @ 7:00 pm
19 Station Road, Florenceville-Bristol, NB

Council: Mayor Andrew Harvey, Deputy Mayor Hargrove, Councillor Watson, Councillor Michael Stewart, Councillor Angel Connor, Councillor Scott Oakes, Councillor Laurel Bradstreet, Student Councillor Sarah Lagarde, Student Councillor Sarah Harvey

Staff: Amy McIntosh, Clerk

REGRETS:

1. CALL TO ORDER:

Mayor Andrew Harvey called the meeting to order at 7:00 PM.

2. APPROVAL OF AGENDA:

Deputy Mayor Hargrove asked that Beautification Grants be added under New Business.

Councillor Connor asked that vegetation management also be added under New Business.

MOTION: To approve the April 9th, 2024 Town Council Agenda as presented.

Moved by Deputy Mayor Hargrove, seconded by Councillor Connor.

CARRIED. #026-2024

3. DECLARATION OF CONFLICTS OF INTEREST:

None

4. APPROVAL OF MINUTES:

MOTION: To ratify approval of the March 26th, 2024 Town Council Minutes.

Moved by Councillor Bradstreet, seconded by Councillor Watson.

CARRIED. #027-2024

5. BUSINESS ARISING FROM THE MINUTES:

Deputy Mayor Hargrove asked if there was an update on the meeting request to have NB Power come and do a presentation with the public on Smart Meters and the impact of these. The Clerk advised that NB Power was contacted, and they will be getting back to us with a date and time for the meeting.

6. PRESENTATIONS:

None

7. CORRESPONDENCE:

1. **Community Food Drive (Porch Pickup): Valley Food Services Woodstock** – The District of Carleton North received the following email from Katherine Hann regarding a food drive that she has organized. Councillor Bradstreet offered to take this lead on this initiative.

Hi Andrew,

I have organized a Food Drive for May 4 in Woodstock and twelve other communities through NB, PEI and Aroostook County via congregations of The Church of Jesus Christ of Latter-day Saints. All donations collected in Carleton County will be delivered to Valley Food Services in Woodstock.

There is currently a significant need for donations to Valley Food Services as demand is outpacing supply. **Monica mentioned that you have done a great job of advertising for VFS by sharing information on social media etc. and she thought your community may be willing to participate in this Food Drive.**

This is not really a 'heavy lift' ... it's pretty easy .. we just need people (youth, teams, church or service groups) to carry this out. I did this with a group of ~30 youth in Hampton a few years ago and we had three pickup truck loads of food delivered to the Hampton Food Basket after just two hours of collection on a Saturday morning.

If you think there are service groups or local congregations that might be interested in participating please let me know. It would be wonderful if there could be a coordinator or point person designated for Carleton North as I will be coordinating in Woodstock.

I do have a stock of printed Door Hangers (as attached) and am happy to share them to further the effort. The date is already printed on the door hangers as May 4.

2. **Letter from Minister of Public Safety and Solicitor General** – The DCN and the Town of Hartland received the following letter from Minister Kris Austin regarding the alternate police service delivery model for the District of Carleton North and the Town of Hartland.

March 25, 2024

Mayor Andrew Harvey
District of Carleton North

Mayor Tracey Demerchant
Hartland

John De Winter, Chair
Police Review Committee of
Carleton North and Hartland
Carletonregionalpoliceservice@gmail.com

District of Carleton North and Hartland:

This is in response to your November 15, 2023 proposal of an alternate police service delivery model for the District of Carleton North and Hartland. The department has reviewed the proposal and provides the following key observations.

The proposal calls for a substantial financial investment and administrative dependency on other police forces. This includes financial support for the start-up and capital costs as well as mutual aid agreements with police agencies on mandated essential policing services and specialized services. As minister of Public Safety, I fully understand that a transition to a potential standalone police force would be costly, however, the Police Act does state that it is every municipality's responsibility to provide and maintain adequate police services within their municipality, this also means financial responsibility to support the police force.

Furthermore, in attempt to address the concerns of visibility and police presence in the community, the proposal also identifies the requirement of police officers living within the communities. Recruitment and retention of police officers is certainly a living challenge for all police forces in the province and across the country. Hiring and retaining twenty police officers for this new police force may prove quite challenging.

Government has invested a great deal in making our communities safer. These investments are currently being implemented and will change how policing services are delivered and paid for in the province like investing in an increase of 15% of front line RCMP resources in provincial policing communities. We are also in the process of modernizing the New Brunswick Policing Standards, finalizing the impacts of the local governance reform on policing, creating a new police billing model for communities policed under the Provincial Police Services Agreement and developing a provincial standard for specialized policing services.

With so many activities associated to policing taking place, standing up a new police force with so many unknowns would be challenging at this time. For these reasons, I regret to inform you that at this time, I am unable to support the creation of a new police force. We are open to having further discussions regarding your proposal should you wish to receive further information.

Sincerely,

Hon. Kris Austin
Minister of Public Safety and Solicitor General

3. **Disability Awareness Week: Premier’s Council on Disabilities** – The following correspondence was received from the Premier’s Council on Disabilities. Council has agreed to read the proclamation closer to the date of Disability Awareness Week which is May 26th to June 1st, 2024.

Good Afternoon,

Disability Awareness Week 2024 (DAW) is quickly approaching. Disability Awareness Week (DAW) continues the tradition of National Access Awareness Week first established in 1988 to promote better community access for people with disabilities. This campaign happened in response to a request from Rick Hansen following his Man in Motion World Tour. For ten years, a national committee coordinated planning for the Week in communities all over Canada. In 1998, a decision was made in New Brunswick to continue celebrating an annual awareness week but with a new name to ensure that all issues related to persons with a disability could be promoted. 2024 marks the 37th consecutive annual Disability Awareness Week in New Brunswick.

Attached are the 2024 DAW Proclamations for your municipality. Additionally, municipalities declaring DAW are encouraged to organize or participate in a DAW-related event.

In the event that your municipality does not read proclamations during council meetings there are other ways your municipality can participate in Disability Awareness Week.

4. **CN Public Inquiry Line & Annual Vegetation Management Program** – Thomas (Tom) Bateman, Manager of Public Affairs for CN reached out to the District of Carleton North advising that is the new Manager of Public Affairs in Atlantic Canada. His letter is as follows:

Dear Mayor Harvey:

I'm writing to introduce myself as CN's new Manager of Public Affairs in Atlantic Canada. I'm based in Moncton.

My mandate is to help facilitate positive and proactive communications between CN and the Atlantic Canadian communities in which our railway operates.

To that end, I'm looking forward to engaging with you and your staff on matters involving CN. My contact details at the bottom of this email, please share with those you think relevant within your organization.

I've spent my initial weeks on the job getting up to speed internally and look forward to getting to know you and the communities you serve.

For general public inquiries or to report a railway emergency, I have enclosed the attached document which can be distributed to the public. Please share the attached with your communications staff.

If you have any questions or concerns regarding local issues, please do not hesitate to contact me.

-Tom

We also received the following notice from CN regarding the annual vegetation management program:

ANNUAL VEGETATION MANAGEMENT PROGRAM

Each year, CN is required to manage vegetation on its right-of-way. Managing this vegetation contributes to mitigating fire risks and enhances the efficiency of inspection of track infrastructure.

To ensure safe railway operations, CN will conduct its annual vegetation control program on its rail lines in the provinces of New Brunswick and Nova Scotia. A certified professional (Davey Tree Expert Company Ltd., 1-800-465-6367) will be applying herbicides on and around the railway tracks (primarily along the 24-foot graveled area/ballast). All product requirements for setbacks in the vicinity of dwellings, aquatic environments, and municipal water supplies will be met.

CN only uses herbicides that have been approved for use in Canada and in the province within which they are applied.

The program is expected to take place from May to October 2024.

Visit www.cn.ca/vegetation for more information or to make an inquiry, contact the CN Public Inquiry Line at contact@cn.ca or 1-888-888-5909.

5. **Thank you Letter – Dr. Bruce & Dr. Colin Lockhart** – We received a thank you letter from Dr. Bruce and Dr. Colin Lockhart thanking Council for hosting the meet and greet at the NCRC Community Room in celebration of their retirement.

8. **POLICIES & BY-LAWS:**

The Second and Third reading of By-Law Working copy DCN Bylaw s-2 Emergency Measures was read during this council meeting.

9. **NEW BUSINESS:**

1. **Community Investment: Operating Grant Approvals:** We received 26 applications in total for the Community Investment Operating Grants for 2024. Council reviewed each application and have approved the following:

WHEREAS the District of Carleton North has budgeted funds for the Community Investment Fund – Annual Operating Grants; and

WHEREAS the District of Carleton North recognizes the importance of non-profit organizations who, through their active membership, provide foundational support in many communities in our area. The District of Carleton North supports the ongoing efforts of our volunteers who serve a vital role in providing valuable programs and services throughout our district.

BE IT RESOLVED THAT the District of Carleton North has reviewed all applications received and has approved the following:

Argyle Community Hall - \$2,000.00
Beechwood Community Park - \$3,500.00
Glassville Rec Center - \$3,500.00
Juniper Community Center - \$3,500.00
Juniper Rec Center - \$3,500.00
Lakeville Community Hall - \$3,500.00
Mount Pleasant Community Hall - \$3,500.00
Stickney Rec Center - \$3,500.00
Upper Kent Rec Center - \$3,500.00
Bath K of C Hall - \$3,500.00
Centreville Elks Club - \$3,500.00
Centreville Legion - \$3,500.00
Florenceville Kinsmen - \$3,500.00
Florenceville Legion #37 - \$3,500.00
Aberdeen Snowmobile Club - \$2,000.00
Carleton County Toy Run - \$2,000.00
Carleton Snowmobile Club - \$2,000.00
Mountain View Snowmobile Club - \$2,000.00

A & L McCain Art Galley - \$10,000.00
Potato World - \$10,000.00
Florenceville Curling Club - \$5,000.00
TOTAL: \$80,500.00

MOTION: To approve the Community Investment – Annual Operating Grants as noted.
Moved by Deputy Mayor Hargrove seconded by Councilor Bradstreet.

CARRIED. #028-2024

2. **Elections NB: Local Government By-Elections** – Nominations are now open for the Local Government – By-Election which will be held on May 6th. The District of Carleton North currently has an open vacancy for a Councillor in Ward 4. All nomination papers must be received submitted before 2:00 PM on Friday, April 12th, 2024. Nomination papers are available at the local returning office or online at www.electionsnb.ca.

3. **Motion to Appoint CAO**

WHEREAS, Council has determined that Amy McIntosh possess the necessary qualifications, skills, and experience to fulfill the duties and responsibilities of the CAO position; and

WHEREAS, the appointment of Amy as the CAO of the District of Carleton North will contribute significantly to the continued growth, development, and prosperity of our community.

NOW, THEREFORE, BE IT RESOLVED by the Council of the District of Carleton North that;

1. Amy McIntosh is hereby appointed as the Chief Administrative Officer (CAO) of the District of Carleton North effective immediately.
2. Amy McIntosh's duties as CAO include those duties set out on the Job Description for the position of CAO and such other duties that may be assigned or delegated by Council from time to time.
3. Amy McIntosh's appointment as CAO shall be governed by the By-Law Respecting the Authority and Responsibilities of the Chief Administrative Officer (CAO) (Florenceville-Bristol By-Law No. 3 as adopted by the District of Carleton North By-Law No. A-3)
4. The Mayor and Clerk are authorized to execute any necessary documents and agreements to effectuate this appointment.

5. The Council expresses its confidence in Amy McIntosh’s ability to effectively lead the administrative operations of the municipality and directs her to perform all duties and responsibilities of the CAO position with diligence, integrity and dedication.

This resolution shall take effect immediately upon passage.

MOTION: To appoint Amy McIntosh as CAO for the District of Carleton North, effective immediately. Moved by Councillor Connor, seconded by Councillor Bradstreet.

CARRIED. #029-2024

4. Motion to Appoint Assistant Clerk

BE IT RESOLVED THAT Rayma Rediker, having demonstrated the necessary qualifications and experience, be appointed as the Assistant Clerk of the District of Carleton North effective April 9th;

BE IT FURTHER RESOLVED THAT the Assistant Clerk shall assist the Clerk in fulfilling their duties, including but not limited to administrative tasks, record-keeping, responding to public inquiries, and any other duties as assigned by the Clerk or the governing body.

MOTION: To appoint Rayma Rediker as Assistant Clerk, effective immediately. Moved by Councillor Watson, Seconded by Councillor Stewart.

CARRIED. #030-2024

5. Motion to move funds from the Gas Tax Fund to Operating Fund

We need to make a motion to move \$350,000.00 from the Gas Tax Fund to the General Operating Fund.

MOTION: Moved by Deputy Mayor Hargrove, Seconded by Councillor Stewart for \$350,000.00 to be transferred from the Gas Tax Fund to the General Operating Fund. Motion Carried.

CARRIED. #031-2024

6. Community Beautification Policy

Deputy Mayor Hargrove wanted to remind everyone about the Community Beautification Policy which provides an opportunity for the District of Carleton North to provide some financial support to non-profit community groups to beautify their neighbourhoods. Eligible organizations can submit an application for up to \$500.00 beginning Monday, April 15th. Deadline to apply is May 15th, 2024. The application is available on our website or a paper copy can be picked up at the Town Office in Florenceville-Bristol. For any non-profit group that received funds in 2023, we are asking them to submit a photo of the work that was done.

7. Vegetation Management – NB Power

Mayor Harvey noted that we have 1400 sq KMs in the District of Carleton North and there are a lot of roads that are heavily treed. He noted that it's important that we reach out to NB Power and request a meeting to stress the importance of the power outages that are happening in the District due to trees falling on the lines. More preventative tree trimming needs to take place to ensure that these interruptions are no longer happening. Councillor Connor noted that in her ward, the Fire Department had to respond to multiple complaints about trees falling on the lines which ties up the department for hours at a time while they are waiting for NB power to respond. Council agreed that we would send a letter to NB Power asking for a meeting to discuss vegetation and also the different ways that power comes into the District of Carleton North.

10. COUNCIL STATEMENTS / INQUIRIES

Councillor Michael Stewart:

Councillor Stewart watched the Eclipse on Monday, he also noted that on Thursday, April 11th the 100 Women Who Care Event will be held at the Multiplex in Centreville.

Councillor Scott Oakes:

Councillor Oakes played cards on Wednesday night, attended a Balloonfest meeting, had Easter with his family, had breakfast at the Sugar Moon Cookhouse, spoke with the MLA about the letter regarding the Municipal Police Force plan, received a complaint about potholes on the McIntosh Hall in Bath, helped with the setup of the Arena on Sunday for the Eclipse, attended the James Mullinger and Col. Chris Hadfield event on Monday. Councillor Oakes sent out a special thanks to Sharon and Kimblery for their work on this event.

Councillor Angel Connor:

Councillor Connor received 4 dog complaints, she volunteered at the Solar Eclipse Event at the Arena and helped with two Chase the Ace draws.

Councillor Laurel Bradstreet:

Councillor Bradstreet attended U13A provincials in Oromocto where the team placed 3rd, volunteered at the Eclipse event at the Arena, shoutout to all the volunteers who helped out, attended Fire Department training, toured the Farm of the Future as well as Canadian Organics and South Ridge Maple, went to Sugar Moon for breakfast, but they were closed.

Councillor Chala Watson

Councillor Watson volunteered at the Solar Eclipse event at the Arena, 100 Women Who Care will be held at the Multiplex on Thursday.

Deputy Mayor Karen Hargrove

Deputy Mayor Hargrove volunteered at the Solar Eclipse Event at the Arena, she noted that it was really great to see the amount of people in Florenceville-Bristol for the Eclipse, Deputy Mayor Hargrove also gave a shout out to David Hunter and the previous Town

Council for the work that was done prior to the Eclipse, the Andrew & Laura McCain Library is holding their 40th Anniversary event at 6:00 PM, Spring Show & Sale will be held at the Arena on April 15th, 16th & 17th.

Student Councillor Sarah Lagarde

Student Councillor watched the Eclipse and attended the James Mullinger and Col. Chris Hadfield event at the Arena and sent out a thank you to all helped to set up the event, attended the STU Volleyball Cup event at St. Thomas University, the varsity girls team went to the quarterfinals, the JV boys placed in semifinals. Councillor Lagarde had the opportunity to present a gift to Col. Chris Hadfield on behalf of Carleton North High School to thank him for his presentation at the school. She also noted that April 14th to 20th is National Volunteer Week and wanted to give a thanks and shoutout to all the volunteers in our community.

Student Councillor Sarah Harvey

Student Councillor Harvey attended a River Valley 4H Sheep meeting, there will be a CNHS yard sale on May 18th, there is also a student council meeting on Thursday at noon, Spring Show and Sale will be held at the Arena from the 15th – 17th and she also had breakfast Sugar Moon.

Mayor Andrew Harvey:

Mayor Harvey attended a meeting with the Regional Service Commission to discuss RCMP priorities, attended two staff meetings, attended a meeting to discuss 2024 Capital Projects for the District, attended a staff gathering at the Florenceville Inn, attended the RVG Gymnastics Provincials event, had interviews with the media on the Solar Eclipse, had a meeting with Lawson Hunter of the balloon project, attended a Jason Price concert, had breakfast with Col. Chris Hadfield, attended the James Mullinger & Col. Chris Hadfield event at the arena, shout out to Sharon and Kimberly and all the staff on their work on the Eclipse event, will be attending the Library Anniversary on the 11th, 100 Women Who Care at the Multiplex is also on the 11th, Saturday the community hall in Mount Pleasant will be having a fundraising breakfast, RVG will be hosting the Provincial Trampoline Championships on Saturday as well.

12. ADJOURNMENT:

MOTION: Being no further business, the meeting adjourned at 8:07 PM.
Moved by Deputy Mayor Hargrove, seconded by Councillor Connor.

CARRIED. #032-2024

MAYOR

CLERK