

District of Carleton North
Regular Council Meeting
Tuesday September 10th, 2024 @ 7:00 pm
19 Station Road, Florenceville-Bristol, NB

Council: Mayor Andrew Harvey, Deputy Mayor Karen Hargrove, Councillor Chala Watson, Councillor Michael Stewart, Councillor Angel Connor, Councillor Scott Oakes, Councillor Ryan Dickinson, Councillor Laurel Bradstreet,

Staff: Rayma Rediker, Assistant Clerk

REGRETS: Amy McIntosh, Clerk,

1. CALL TO ORDER:

Mayor Andrew Harvey called the meeting to order at 7:00 PM.

2. APPROVAL OF AGENDA:

MOTION: To approve the September 10th Town Council Agenda as amended.
Moved by Councillor Watson, seconded by Councillor Dickinson

CARRIED. #082-2024

3. DECLARATION OF CONFLICTS OF INTEREST:

None

4. APPROVAL OF MINUTES:

MOTION: To ratify approval of the August 26, 2024, Town Council Minutes.
Moved by Councillor Connor, seconded by Councillor Bradstreet.

CARRIED. #083-2024

5. BUSINESS ARISING FROM THE MINUTES:

1.The Public Safety Manager position has been posted on and closes on September 23, 2024.

6. PRESENTATIONS:

7. CORRESPONDENCE:

1.Upper River Valley Hospital Foundation: Groundbreaking Ceremony and AGM September 24, 2024.



August 23rd, 2024

Dear URVHF Donor/Member,

On Tuesday, September 24th at 4:30pm Board Members, Horizon leadership & staff, dignitaries and the media will hold a groundbreaking ceremony at URVH to officially launch the MRI construction project.

In addition, and as a donor member, you are cordially invited to the 2nd Annual General Meeting of the Upper River Valley Hospital Foundation. We are especially looking forward to the presentations by clinical leaders and vendor experts that highlight patient care impacts and benefits of the new MRI.

When: Tuesday, September 24th, 2024	
4:30pm Groundbreaking Ceremony Lawn by MRI	5:00pm Annual General Meeting Administration Conference Room

We hope you will join us to learn more about the impact your generous financial gifts are having! Please **RSVP** if you will be attending the AGM by emailing urvhf@HorizonNB.ca or calling Megan Sullivan, 506-375-2592 before Monday, September 16th,2024.

Sincerely,

Betty Lou Craig & Andy Lenehan
On behalf of URVHF Board of Directors

2 .New Brunswick Medical Society Community Forum

Email from Minha Haque, Health Promotion and Advocacy Specialist for New Brunswick Medical Society addressed to the Mayors of District of Carleton North, Town of Hartland, Village of Southern Victoria, District of Tobique Valley and Town of Woodstock. :

Good Afternoon,

We are writing to extend an invitation to you as the Mayors of Carleton-Victoria to participate in an important event that will inform the future of healthcare in your region and hopefully bring a spotlight on some important issues in your communities.

The New Brunswick Medical Society (NBMS) will host a community forum on the state of primary care at the **Western Valley Multi-Plex in Centreville on September 17, 2024, from 6:00 to 8:00 p.m.**

The NBMS has conducted an analysis of primary care resources across New Brunswick, and our findings indicate that Carleton-Victoria is at risk due to the demographics of both patients and providers. This situation is already affecting the quality of healthcare services available in the community, and without significant and coordinated action by stakeholders, communities, Regional Health Authorities, and the government, it is expected to worsen.

The forum will include a presentation of the primary care data specific to Carleton-Victoria, along with best practices that have been effective in other regions. This presentation will be followed by a discussion with local physicians and a Q & A session.

Thank you for your attention to this matter.
Warm Regards,
Minha
www.nbms.nb.ca

The Mayor encourages all to attend this event as it is open to the public and to share this information. This forum draws attention to the urgent need for recruitment of health care specialists in the area.

8. POLICIES & BY-LAWS:

1. First reading: Centreville Rural Plan Bylaw No. 16-2022-02: Proposed Rezoning of 10Station Road

AMENDMENT NO. 16-2022-02 TO BY-LAW NO. 16-2022, THE VILLAGE OF CENTREVILLE RURAL PLAN

Pursuant to Section 117 of the *Community Planning Act*, the Council of the District of Carleton North enacts the following amendments to the Village of Centreville Rural Plan - By-law #16-2022:

By rezoning lands identified as PID #10232999, as shown on Schedule "A" attached to, forming part of this by-law amendment, from "R1" - One and Two-Unit Residential Zone to the "INST" - Institutional Zone.

And further that such parcel of land, Schedule "A" attached, be delineated on the Village of Centreville Zoning Map attached to Zoning By-Law No. 16-2022 as "INST" - Institutional Zone.

A virtual public hearing for the amendment will take place over video and tele-conference (Zoom) on **Wednesday, September 18th, 2024 at 6:30PM**. If you wish to attend, the virtual hearing, please register by **September 18, at 12:00PM** by contacting the Western Valley Regional Service Commission at:

Email: info@rsc12.ca

Phone: (506) 276-3610 (ext. 200)

Comments can also be provided to council at an in-person public hearing on **September 24, 2024**, at 6:30PM at the Stickney Recreation Centre, located at 53 Bell Street, Stickney, NB.

The proposed by-law can be inspected at the District of Carleton North Office, 19 Station Road, Florenceville-Bristol, during regular business hours or by emailing info@rsc12.ca. Written submissions for or against the proposed rezoning must be received by 4:00 p.m., October 8, 2024 and can be sent to:

*Planning Director Western Valley RSC
3143 Main Street, Unit 2 Centreville, NB E7K 3E8
OR
Email: conor.tripp@rsc12.ca*

2. Proposed Building, Facilities and Properties Policy No. B-1: Disposition of Town Owned Assets Policy

The CAO has drafted an updated policy for council based on the former Florenceville-Bristol Policy. This policy outlines procedures for the disposition for town owned unneeded and obsolete assets, categorized into Land & Buildings, Vehicles & Machinery, and Office Furniture, Materials & Equipment, ensuring the process is cost-effective, environmentally sound, and transparent. The policy applies to all surplus Town-owned assets and establishes guidelines for offering these assets to adjacent property owners, Town staff, other municipalities, and through public notice, with final disposal options if unsold.

Council adopted the policy with amendments.

MOTION: To adopt the Disposition of Town Owned Assets Policy No. B-1, effective immediately as amended. Move by Deputy Mayor Hargrove, seconded by Councillor Connor.

CARRIED. #84-2024

3. Proposed Criminal Record Check Policy

The Human Resources Committee drafted an updated policy for council based on the former Florenceville-Bristol Policy. This policy introduces structured guidelines for conducting Criminal Records Checks and Driver's Abstracts as part of the hiring process.

MOTION: To adopt the Human Resources Policy No. HR-2: Criminal Record Check Policy as presented. Move by Councillor Watson, seconded by Councillor Dickinson

CARRIED. #85-2024

4. Proposed Employee Recognition – Long Service & Retirement Policy

The Human Resources Committee drafted a policy for council based on the former Florenceville-Bristol Policy. The policy establishes consistent procedures to acknowledging years of service, provide monetary gifts and celebrate retirements within the District.

Council adopted the policy with amendments.

MOTION: To adopt the Human Resources Policy No. HR-3: Employee Recognition – Long Service & Retirement Policy as amended. Move by Councillor Connor, seconded by Councillor Bradstreet.

CARRIED. #86-2024

9. NEW BUSINESS:

1. Florenceville Covered Bridge: Vandalism

The Mayor gave an update on the old Florenceville Covered Bridge. There had been theft of some materials on the bridge resulting in the bridge being unsafe. The Department of Transportation and Infrastructure were onsite to do repairs of the damaged caused. The Mayor indicated that this bridge is owned and maintained by the Province of New Brunswick as a Provincial bridge, and it has been closed going on 4 years. The bridge remains closed although it is a vital link to the downtown of Florenceville-Bristol contrary to plans to reopen the bridge discussed in 2023. The Mayor has had many meetings to discuss the future of the bridge. Restoration of the bridge was put out for tender and none of the bids were accepted. It is recommended that any residents that would like to address the future of the Old Florenceville Covered Bridge, now is the time to do so by reaching out to the local representatives running for office.

Councillor Oakes would like more details released to the public on why the bridge is closed regarding structural concerns and costs related to restoration or repair.

2. Collaborative Care Clinics

Council expressed appreciation for the leadership of Dr. Stuart Lockhart and his team managing the Carleton North Medical Clinic. A strong relationship has been established between the former Council and the clinic through initiatives such as rent subsidies and other investments aimed at supporting its operation.

The Clinic has the capacity to accommodate four full-time practitioners, and with Dr. Lockhart's guidance, there is potential for the facility to adopt a collaborative care model. This model, proposed by Dr. Lockhart to the Department of Health and Horizon Health earlier this year as a pilot project, remains under consideration, with no further progress at this time.

Council noted the importance of addressing the ratio of patients to primary care providers, particularly as the region has seen a decline in available physicians. Implementing a collaborative care model, which brings together physicians, nurse practitioners and other specialists, is seen as a solution to provide comprehensive primary care in the region

Council stressed that access to primary care remains a critical issue and should be a priority in the upcoming Provincial election. Residents are encouraged to voice their concerns about primary care services and collaborative care initiatives to their local election candidates.

Additionally, Council reminded residents to attend the New Brunswick Medical Society's Community Forum on September 17th, from 6pm to 8pm at the Western Valley Multi-Plex, where these and other topics will be addressed, followed by a Q & A session.

3. NB Trail Update

Councillor Bradstreet provided an update on the recent meeting with the Town of Hartland, Quad NB and Skedaddle Ridge ATV Club #51, where discussions focused on the multi-use of the NB Trails in the region. The project is progressing as planned.

The purpose of the meeting was to explore the development of a partnership for shared trail use, with the goal of connecting the NB Trail network in the District of Carleton North to existing trails across the province. This initiative is expected to bring both economic and social benefits to the area by enhancing outdoor recreational opportunities and attracting visitors.

4. Disposal of Town Owned Property, Property PID10082600

The Council of District of Carleton North had tabled this topic.

5. Update on the Bath Step Ahead Child Care

Councillor Oakes provided an update on the old Bath Middle School, the school has been demolished and all debris has been removed from premise on School Street, Bath. The Western Valley Regional Service Commission has submitted a request on behalf of Bath Step Ahead Child to subdivide the current lot to create separate PID's for the Bath Community Swimming Pool and for the future childcare facility.

Councillor Oakes reported that the Bath Step Ahead Board has been working with contractors, engineers, surveyor and architects to develop a plan for the new Bath Step Ahead Child Care building. The board is optimistic on the future of this multi-million-dollar project.

Council thanked Councillor Oakes for all the work that has been put into this future project

10. COUNCIL STATEMENTS / INQUIRIES

Councillor Michael Stewart:

Councillor Stewart attended the final Music at the Gazebo, viewed the hot Air Balloons fly over Prestile Stream, joined the EIA presentation September 10th, informed council that the Western Valley Multi-Plex will be used as an emergency shelter for the Centreville Community School. Councillor Stewart thanked all the volunteers and members of the River Bend Festivals for putting on the River Bend Balloon Fest and The Trevors-Goodine Professional Lumberjack Competition.

Councillor Scott Oakes:

Councillor Oakes attended all 5 days of the River Bend Balloon Festival and Trevors-Goodine Professional Lumberjack Competition. Fun at the Fairgrounds was well attended, and he took part in the potato picking competition, watched the fireworks. The River Bend Festivals committee is hoping to expand the weekend of events moving forward. There were over 100 volunteers and 14 Balloons this year and world class athletes in the lumberjack competition. He also, brought both of his sons back to university and took in a concert while there.

Councillor Angel Connor:

Councillor Connor attended 2 draws of Chase the Ace for Juniper Rec Assoc. attended an EIA session, attended the Trevors-Goodine Professional Lumberjack Competition and attended her daughters U9 Baseball game.

Councillor Laurel Bradstreet:

Councillor Bradstreet attend the NB Trails meeting, also had meetings with Recreation Manager, Jill Whitehouse and Tourism, Heritage, and Culture Manager, Sharon Johnston. He attended the River Bend Balloon Festival taking flight in one of the Hot Air Balloons, noting that Kin Club of Florenceville parked cars on Monday for the Trevor-Goodine Lumberjack Competition. The event was well attended.

Councillor Chala Watson

Councillor Watson watched the Hot Air Balloons take off from alternate launch sites on Greenfield Road, watched the fire works on Labour Day. She gave kudos to the River Bend Festivals for organizing the River Bend Balloon Fest and the Trevors-Goodine Professional Lumberjack Competition.

Deputy Mayor Karen Hargrove

Deputy Mayor Hargrove took in some of the events at the River Bend Balloon Festival. She attended the 4-H Club Provincial Show in Fredericton with the River Valley 4-H Club. River Valley 4-H Club winners include Alana Cullins, Molly Hargrove, and Sarah Harvey for New Brunswick 4-H Royal Sheep Team, DJ Wolverton for the 4-H Royal Dairy Team, and Ella Flewelling will be representing New Brunswick at the Canadian Western Agribition.

Councillor Ryan Dickinson

No Notes

Mayor Andrew Harvey:

Mayor Harvey thanked all the volunteers, pilots and River Bend Festivals committee members for putting on the River Bend Balloon festival and the Trevors-Goodine Professional Lumberjack Competition. The Mayor and CAO met with SWEB Development Inc., Jason Parise, to discuss wind farming, met with environmental consultant regarding parking expansion at the Western Valley Multi-Plex, attend the vendor market, and Fun at the Fairgrounds, where he participated in the potato picking competition, at the Bath Fair Grounds as part of the River Bend Balloon Fest, worked the gate with the CAO for the Trevors-Goodine Professional Lumberjack Competition. He met with the Tourism, Heritage and Culture Manager and CAO on tourism projects, attended the last Tuesday at the park of the season at Riverside Park, NB Trails meeting, met with John DeWinter in regard to a housing project and Dillon Consulting in regard to waste water extension on Knoxford Rd and a teams meeting regarding the Bath Step Ahead project with GNB . Observed municipal roads in the District with Director of Operations and CAO and attended the supper in recognition of Bruce Maskell at the Mountain View Snowmobile Club. Attended the Karaoke night at Beachwood Park, and EIA information session.

The Mayor encouraged residents 50+ to join the District of Carleton North and the Western Valley Recreation Association at the Western Valley Forever Young Friendship Games September 17 and the Community Forum on Healthcare in Carleton North on September 17th, 6pm at the Western Valley Multi-Plex. He will be attending the Potato World Hall of Recognition Gala representing the Town inducting Ralph and Nancy Hanscom and Mike Smalley. He wishes a safe and productive harvest for this upcoming potato season.

12. ADJOURNMENT:

MOTION: Being no further business, the meeting adjourned at 8:14 PM. Moved by Councillor Watson, seconded by Deputy Mayor Hargrove.

CARRIED. #087-2024

MAYOR

CLERK