

District of Carleton North
Regular Council Meeting
August 25, 2026 @ 7:00pm
19 Station Road, Florenceville-Bristol

Council: Mayor Andrew Harvey, Councillor Laurel Bradstreet, Councillor Angel Connor, Councillor Ryan Dickinson, Deputy Mayor Karen Hargrove, Councillor Tammy Nicholson-Kirkland, Councillor Scott Oakes, Councillor Michael Stewart

Staff: Amy McIntosh, CAO/Clerk, Rayma Rediker, Assistant Clerk

REGRETS:

1. CALL TO ORDER:

Mayor Andrew Harvey called the meeting to order at 7:00pm.

2. APPROVAL OF AGENDA:

MOTION: To approve the August 25th, 2026 Town Council Agenda as presented. Moved by Councillor Oakes, seconded by Councillor Stewart.

CARRIED. #071-2026

3. DECLARATION OF CONFLICTS OF INTEREST:

None

4. APPROVAL OF PREVIOUS MINUTES:

MOTION: To ratify approval of the July 28^h, 2026 Town Council Minutes. Moved by Councillor Bradstreet seconded by Councillor Connor.

CARRIED. #072-2026

5. BUSINESS ARISING FROM THE MINUTES:

1. UMNB Resolution:

Councillor Dickinson requested follow up regarding the resolution presented to UMNB.

The Mayor provided an update regarding the resolution “Awarding of Ambulance New Brunswick Positions – Language Profile Requirements” previously approved by Council for submission to UMNB. The resolution was presented to the UMNB Board of Directors. The resolution was declined as it did not receive the necessary support from the Board of Directors to move forward. Consequently, the resolution will not be included in the agenda for the upcoming Annual General Meeting.

Mayor Harvey will provide a report to Council from this meeting.

6. PRESENTATIONS:

1. Supporting a Community Solution to Stray and Feral Cat Overpopulation in Carleton County: Rebecca Graham

A presentation was given focused on the feral cat colony in Centreville. Without intervention this cat colony will continue to grow rapidly. Ms. Graham is requesting that Town partner with and support a collaborative community-based Trap-Neuter-Return initiative and help develop a long-term strategy to manage stray and feral cat populations proactively.

After discussion, Council recommend that Ms. Graham confirm costs for spay/neuter, confirm other funding sources, recruit additional community members to assist with the Trap-Neuter-Release program and develop a long-term strategy for District of Carleton North. Council will take this information into consideration and discuss further at an upcoming Council meeting.

2. Services offered through your Member of Parliament Office: MP Richard Bragdon

MP Richard Bragdon welcomed and congratulated the newly elected District of North Council and thanked the members of Council for putting their name forward in the election.

If you require help dealing with any federal department, agency, or crown corporation, our office can help. Federal agencies include, but are not limited to, Employment Insurance, Passports, Citizenship and Immigration, Firearms Licensing, Service Canada, Revenue Canada, Canada Pension Plan (CPP), and Old Age Security (OAS).

Constituency Offices:

Perth-Andover

B-686 Perth Main St
Perth-Andover, NB E7H 2W67

Nackawic

157 Otis Drive
Nackawic, NB E6G 1H3

The office may be contacted at: 1-800-671-6160

7. CORRESPONDENCE:

1. World PANS PANDAS Awareness Day: Inflamed Brain Alliance

Inflamed Brain Alliance has requested that the Laura & Andrew McCain Public Library be illuminated in green on October 9, 2026, in recognition of World PANS PANDAS Awareness Day. The request is part of the international #LightUp4PANS campaign, which raises awareness of Pediatric Acute-onset Neuropsychiatric Syndrome (PANS) and Pediatric Autoimmune Neuropsychiatric Disorder Associated with Streptococcal Infections (PANDAS), two neuroinflammatory conditions that are often underrecognized and difficult to diagnose. The campaign encourages communities to light landmarks in green and share information through public communication channels to increase awareness and support affected individuals and families.

MOTION to approve the illumination of the Laura & Andrew McCain Public Library in green on October 9, 2026, in recognition of World PANS PANDAS Awareness Day, and that the Town promote the awareness day through its official social media channels.

Moved by Councillor Connor, seconded by Councillor Dickinson.

CARRIED. #073-2026

2. Light up in Blue: Prostrate Cancer Foundation of Canada

Prostate Cancer Canada has requested that the Town participate in **Prostate Cancer Awareness Month** by illuminating Town facilities in blue for **one day, one week, or the entire month of September**. Prostate cancer is one of the most commonly diagnosed cancers among Canadian men, and awareness initiatives help promote education, encourage early detection, and support individuals and families affected by the disease. Administration is recommending participation during the week of **September 14 to 18, 2026**, as an appropriate recognition of the awareness campaign.

Mayor Harvey requested to add the Western Valley Multi-Plex to the list to be illuminated in blue during the week of September 14 to 18. By general consent, the motion was amended to include Mayor Harvey's request to add the Western Valley Multi-Plex to the list of town buildings to be illuminated in blue for Prostate Cancer Awareness Month September 14 to 18.

MOTION to approve the illumination of the Laura & Andrew McCain Public Library, Town office, Western Valley Multi-Plex, and Bath office in blue during the week of September 14 to 18, 2026, in recognition of Prostate Cancer Awareness Month, and that the Town promote Prostate Cancer Awareness Month through its official social media channels.

Moved by Councillor Dickinson, seconded by Councillor Connor

CARRIED. #074-2026

8. **BY-LAWS & POLICIES:**

1. Sanitary Sewer By-Law: 2nd Reading by Title

MOTION: To give the second reading by title of the By-Law No. PW-1, being the District of Carleton North Sanitary Sewerage Systems By-Law. Moved by Councillor Connor, seconded by Councillor Bradstreet.

CARRIED. #075-2026

READING BY TITLE AND SECTION

The title of the By-Law is: "**Sanitary Sewerage Systems By-Law No. PW-1.**"

The By-Law consists of the following sections and schedules:

1. Title
2. Definitions
3. Building Sewers
4. Prohibitions
5. Sewer Rates
6. Service Charges
7. Indemnity
8. Enforcement
9. General Provisions
10. Repeal
11. Schedule A: Application for Building Sewer

12. Schedule B: User Unit Table
13. Schedule C: Sewer Inspection Report
14. Schedule D: Guidelines for Installation of a Building Sewer

This concludes the reading by title of By-Law No. PW-1, for the purpose of the second reading.

2. Sanitary Sewer By-Law: 3rd Reading by Title

MOTION to give the third reading by title and section to By-Law No. PW-1, being the District of Carleton North Sanitary Sewerage Systems By-Law, and the By-Law be enacted. Moved by Councillor Connor, seconded by Deputy Mayor Hargrove.

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3. Building Sewers
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7. Indemnity
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9. General Provisions
10. Repeal
11. Schedule A: Application for Building Sewer
12. Schedule B: User Unit Table
13. Schedule C: Sewer Inspection Report
14. Schedule D: Guidelines for Installation of a Building Sewer

This concludes the reading by title of By-Law No. PW-1, for the purpose of the third reading and enactment.

CARRIED. #076-2026

3. Water System and Rates By-Law: 2nd Reading by Title:

As part of the District of Carleton North's ongoing efforts to harmonize municipal by-laws and ensure consistent regulations and administration throughout the District, Council is considering the adoption of **By-Law No. PW-2, Water Systems and Rates By-Law.**

The purpose of this by-law is to establish regulations governing the operation, use, maintenance, and administration of the municipal sanitary sewerage system within the District of Carleton North.

MOTION: To give the second reading of the By-Law No. PW-2, being the District of Carleton North Water System and Rates By-Law. Moved by Councillor Bradstreet, seconded by Councillor Connor.

CARRIED. #077-2026

READING BY TITLE AND SECTION

The title of the By-Law is: “**Water Systems and Rates By-Law No. PW-2.**”

The By-Law consists of the following sections and schedules:

1. Title

2. Definitions
3. Water Connection Application
4. Water Systems
5. Water Plumbing
6. Cross Connections
7. Water Use Restrictions
8. Sanitary Conditions
9. Liability
10. Hydrants
11. Water Rates
12. Sprinklers
13. Water Connection Fees
14. Refunds
15. Failure to Pay and Discontinuance of Water Supply
16. Service Charges
17. Enforcement
18. Repeal

This concludes the reading by title of By-Law No. PW-2, for the purpose of the second reading.

4. Water System and Rates By-Law: 3rd Reading by Title:

MOTION to give the third reading by title and section to By-Law No. PW-2, being the District of Carleton Water System and Rates By-Law, and the By-Law be enacted. Moved by Councillor Bradstreet, seconded by Councillor Oakes.

CARRIED. #078-2026

READING BY TITLE

The title of the By-Law is: **“Water System and Rates By-Law No. PW-2”**

The By-Law consists of the following sections and schedules:

1. Title
2. Definitions
3. Water Connection Application
4. Water Systems
5. Water Plumbing
6. Cross Connections
7. Water Use Restrictions
8. Sanitary Conditions
9. Liability
10. Hydrants
11. Water Rates
12. Sprinklers
13. Water Connection Fees
14. Refunds
15. Failure to Pay and Discontinuance of Water Supply
16. Service Charges
17. Enforcement
18. Repeal

This concludes the reading by title of By-Law No. PW-2, for the purpose of the third reading and enactment.

5. Water and Wastewater By-Law: 2nd Reading by Title:

MOTION: To give the second reading of the By-Law No. PW-3, being the District of Carleton North Water and Wastewater By-Law. Moved by Councillor Oakes, seconded by Councillor Dickinson.

CARRIED. #079-2026

The title of the By-Law is: “**Water and Wastewater By-Law No. PW-3.**”

The By-Law consists of the following sections and schedules:

1. Title
2. Definitions
3. Discharge
4. Tests
5. General
6. Penalties
7. Repeal

This concludes the reading by title of By-Law No. PW-3, for the purpose of the second reading.

6. Water and Wastewater By-Law: 3rd Reading by Title:

MOTION to c Moved by Councillor Oakes, seconded by Councillor Dickinson.

CARRIED. #080-2026

The title of the By-Law is: “**Water and Wastewater By-Law No. PW-3**”

The By-Law consists of the following sections and schedules:

1. T Title
2. Definitions
3. Discharge
4. Tests
5. General
6. Penalties
7. Repeal

This concludes the reading by title of By-Law No. PW-3, for the purpose of the third reading and enactment.

7. Waste Collection and Disposal By-Law: 2nd Reading in Full

Council discussed the proposed by-law and the possibility of adding one receptacle for not-for-profit organizations. Staff will research this and Council may amend the Waste Collection and Disposal By-Law in the future. Following discussion, Council proceeded with the second reading of Waste Collection & Disposal By-Law No. ES-1 in its entirety.

MOTION: To give the second reading of the By-Law No. EW-1 in full, being the District of Carleton North Waste Collection and Disposal By-Law. Moved by Deputy Mayor Hargrove, seconded by Councillor Oakes.

CARRIED. #081-2026

8. Multi-Unit Residential Development Incentive Policy

The District of Carleton North, as part of its commitment to supporting sustainable growth and increasing the availability of housing, is considering the adoption of the **Multi-Unit Residential Development Incentive Policy (ED-03)**. This policy is designed to encourage the construction of new multi-unit residential developments and the conversion of existing buildings into additional residential units by providing financial incentives to eligible developers. The policy supports increased housing supply, affordability, and economic development throughout the District

This policy will replace the existing **Housing Development Incentive Policy (ED-02)** establish a framework for grant funding of up to \$4,000 per eligible residential unit, to a maximum of \$50,000 per development, subject to the terms and conditions outlined within the policy. Upon adoption of this policy, Housing Development Incentive Policy (ED-02) will be repealed.

MOTION to adopt the **Multi-Unit Residential Development Incentive Policy (ED-03)**, as presented, to replace and repeal the **Housing Development Incentive Policy (ED-02)** and enact it as written, effective August 25, 2026.

Moved by Councillor Dickinson, seconded by Councillor Connor.

CARRIED. #082-2026

9. NEW BUSINESS:

1. Capital Borrowing Board: Application for Financing

Resolution of Council

“That the Local Government of The District of Carleton North submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following term and amount.”

<u>Purpose</u>	<u>Amount (\$)</u>	<u>Term</u>
<u>Equipment and Furnishings:</u>		
Fire Department Fire Engine	\$680,000	15 years

MOTION: to approve the application to the Capital Borrowing Board for funds to purchase a Fire Department Fire Engine for the Juniper Fire Department. Moved by Councillor Bradstreet, seconded by Councillor Connor.

CARRIED. #083-2026

2. Playground Survey Results

CAO, Amy McIntosh gave a summary of the survey results. The next step is to create the Public Park & Playground Design Committee, including members of the public.

Results of the survey will be posted to the Town website.

PUBLIC INPUT SURVEY: Community Park & Playground

Administration conducted a public survey to gather community input on the proposed Park and Playground Project adjacent to the R.G. “Bun” Veysey Active Living Centre. The survey was open from June 24 to July 31, 2026, and received 246 responses from residents across the District, with the largest participation coming from Florenceville-Bristol. The results will be used to help guide the concept design and future budget planning for the project

Overall, respondents indicated the park would be used primarily by children under 12 and that many families expect to visit weekly or more often. A large majority also felt that a playground would encourage them to stay longer when visiting the Veysey Centre. The most requested play feature was a multi-use climbing tower, followed by obstacle course style equipment, swings, balance features, and inclusive play elements.

Residents expressed a strong preference for amenities that improve comfort and usability, including picnic tables, shade trees, landscaping, and waste receptacles. Poured-in-place rubber was identified as the preferred playground surfacing material, while a natural and rustic design style received the highest level of support. Evening lighting, safe access from the Veysey Centre, and perimeter fencing were identified as important safety considerations.

Additional comments highlighted interest in accessible pathways, water refill stations, washroom access, open green space, inclusive play equipment, and other family-oriented amenities. Survey respondents also indicated a willingness to support future fundraising efforts, particularly through community events and social media promotion. Administration will use this feedback as the project moves into the concept design phase

3. Formation of District of Carleton North Committees

The District of Carleton North Council recognizes the importance of establishing Council Committees to support collaboration, provide opportunities for focused discussion, and assist Council in reviewing matters related to municipal services, programs, and strategic priorities.

Be it resolved that Council approve the formation of the following Council Committees and appoint the respective Chair and Members to each

- **Health & Long-Term Care Committee**
 - Chair: Councillor Ryan Dickinson
 - Council Member: Councillor Michael Stewart
- **Community Growth & Municipal Services Committee**
 - Chair: Deputy Mayor Karen Hargrove
 - Council Member: Councillor Ryan Dickinson
- **Public Safety Committee**
 - Chair: Councillor Laurel Bradstreet
 - Council Member: Councillor Scott Oakes
- **Finance Committee**
 - Chair: Councillor Scott Oakes
 - Council Member: Deputy Mayor Karen Hargrove
- **Tourism, Recreation & Community Services Committee**

- Chair: Councillor Angel Connor
- Council Member: Councillor Tammy Kirkland
- Council Member: Michael Stewart

Ad Hoc Committees

- **Police Alternative Delivery Committee**
 - Chair: Councillor Scott Oakes
 - Members: John Dewinter and Mitch MacMillan
- **Library/Gallery Expansion Project Committee**
 - Co-Chair: Deputy Mayor Karen Hargrove
 - Co-Chair: Councillor Laurel Bradstreet
- **Trails Coalitions Committee**
 - Chair: Councillor Laurel Bradstreet

During the discussion, Councillor Stewart requested to be added as a member of the Tourism, Recreation & Community Services Committee.

By general consent, the motion was amended to include Councillor Stewart as a member of the Tourism, Recreation & Community Services Committee.

Moved by Deputy Mayor Hargrove, seconded by Councillor Connor.

CARRIED. #084-2026

10. COUNCIL STATEMENTS / INQUIRIES:

Councillor Laurel Bradstreet:

- Attended the Wiebe's 30-year Anniversary
- Attended the Best Home Building and Supplies (BMR) 40-year Anniversary
- Attended Tunesday in the Park, and a great turn out last week.
- Attended a meeting with Fire Chief Cogle regarding the Fire Engine
- Upcoming:
 - Glassville Ball Diamond Tournament September 4, 5, & 6
 - pARTicipate is starting September 11th, sign up for a workshop. More information here: <https://mccainartgallery.com/exhibitions/participate-arts-nature-festival>

Councillor Angel Connor:

- Attended the Margaret A. Keenan Early Learning Center Grand Opening
- Chase the Ace Draws with Juniper Rec Association
- Played some baseball at Thursday Night Baseball at Juniper Rec Association
- Participated in the Tug of War competition in Hartland as part of NB Day
- Attended 3 Vs 3 Basketball in Hartland, part of NB Day. My daughter played.
- Checked out the NB Day Market on the Hartland Covered Bridge (Big Bridge Fest).
- Attended a Carleton North Community Foundation (CNCF) Committee meeting
- Attended a Walk A Mile in her Shoes Committee meeting
-

Councillor Ryan Dickinson:

- Every Thursday there is a table set up at the Outdoor Summer Market with information and representation from the Age Friendly Community Committee and care providers from the Allied Health Team. This week is the last Outdoor Summer Market.

- Attended a Walk A Mile in her Shoes Committee meeting. The Walk is October 3rd and Councillor Dickinson challenges other Councils to register to organize a walk.
- Met with CAO, Council and Public Safety Manager regarding the purchase of a Fire Engine
- Met with Mayor about UMNB Resolution put forward
- Organized and took part in the Walk A Mile in her Shoes promotional photoshoot with RCMP, Ambulance NB and District Fire Departments.
- Suggest that the CAO should get a 'work phone' which can left at the office when they are out of office/unavailable.

Councillor Scott Oakes:

- Celebrated the Grand Opening and ribbon cutting of the Margaret A. Keenan Early Learning Center Grand Opening. Thank you to the Keenan family, committee, sponsors and Council for making this a reality
- Attended the 23rd Annual Martin Streef Memorial Shoot
- Upcoming:
 - Riverbend Ballon Festival September 3rd to the 7th with Balloon rides and the Trevor's Goodine Lumber Jack Competition on September 7th at the Bath Fairgrounds. This year there are 15 Hot Air Balloons, the largest number of balloons to date. Flights are still available to book at:
<https://riverbendfestivals.com/balloonfest/reserve-your-flight/>

Councillor Michael Stewart:

- Attended Margaret A. Keenan Early Learning Center Grand Opening
- Attended the Wiebe's 30-year Anniversary
- Attended the Best Home Building and Supplies (BMR) 40-year Anniversary
- Attended Wednesday at the Gazebo in Centreville
- Attended a Walk A Mile in Her Shoes photoshoot
- Attended the 16th Annual Car Show at Potato World
- Complaints:
 - Crosswalk light in Centreville
 - Manhole cover on Gregg Settlement Road
 - No early ice this year
- Thank you to Conor Tripp, Western NB Service Commission and Tristan Sipprell, Public Safety Manager, regarding complaint of pigs in Centreville

Councillor Tammy Nicholson-Kirkland:

- Attended the Best Home Building and Supplies (BMR) 40-year Anniversary
- Attended the Wiebe's 30-year Anniversary
- Attended Margaret A. Keenan Early Learning Center Grand Opening
- Attended the 16th Annual Car Show at Potato World, with 78 cars participating this year
- Potato World had 3 bus tours visit the Museum
- Attended a Library/Gallery Expansion meeting with Deputy Mayor Hargrove
- There was a concert at the Potato World Museum by Never to Late.
- Participating in Woodstock Rotary Bingo nights as part of the Bingo pit
- Attended the Carleton County Flyball Competition
- Attended events for NB Day in Hartland/Big Bridge Festival

Councillor Karen Hargrove:

- Chaired the Library/Gallery Expansion Committee meeting
- Attended the Margaret A. Keenan Early Learning Center Grand Opening
- Met with Mayor and CAO to discuss Council Committees

- Happy to report that the installation of the new front lobby doors a new accessible door at Andrew & Laura McCain Public Library using the Enabling Accessibility Grant
- Met with the Mayor and CAO to review potential Council Committees
- Attended District 4-H Achievement Day in Woodstock
- Upcoming:
 - Looking forward to the Riverbend Balloon Festival
 - pARTicipate Arts and Nature Festival and encourage residents to sign up for workshops. She will be taking part in a clay workshop this year.

Mayor Andrew Harvey:

- Attended the Margaret A. Keenan Early Learning Center Grand Opening
- Attended the Best Home Building and Supplies (BMR) 40-year Anniversary
- Attended the Wiebe's 30-year Anniversary
- Attended the Beechwood Park River Poker Run
- Attended the UMN School in Fredericton and he will circulate a report to Council
- Attended the Grand Opening of the new Amsterdam Inn & Suites in Grand Falls
- Upcoming:
 - Final Outdoor Market is August 27, 2026
 - Tunesday at Riverside Park last concert of the season is September 1 with Zach Peters
 - Riverbend Balloon Festival and Trevors-Goodine Lumberjack Competition. If you are interested in volunteering for Lumberjack Competition, contact the Mayor
 - Irving Wind Farm tour for council September 8th. All members of Council are invited to participate
 - Council is invited to the Nursing Home Without Walls BBQ September 10th

11. **ADJOURNMENT:**

MOTION: Being no further business the meeting adjourned to a closed session at 9:52 pm. Moved by Councillor Bradstreet, seconded by Councillor Connor.

CARRIED. #085-2026

Regular Council meetings will be held the 2nd and 4th Tuesday of each month. The next Council meeting will be held September 8th, 2026.

MAYOR

CLERK