DISTRICT OF CARLETON NORTH

SPORTS WALL OF RECOGNITION POLICY

POLICY NO. R-01

Category:	**Recreation**
Policy Number:	**R-01**
Effective Date:	**April 11, 2023**
Approval by Council:	**April 11, 2023**

1. PURPOSE

The Carleton North area has a long and storied history of outstanding achievement in sports and recreation. There are many individuals and teams who have made significant contributions and advancements to sport and recreation in the Carleton North area.

It is appropriate for the Carleton North Town Council to set aside a "Wall of Recognition" area in the R. G. "Bun" Veysey Active Living Centre to recognize outstanding achievement and contributions in the sports & recreation field.

2. NAME

The official name shall be the "Carleton North Sports Wall of Recognition."

3. LOCATION

The Wall of Recognition shall be located at the R.G. "Bun" Veysey Active Living Centre.

4. OBJECTIVES

To recognize and honour achievements of individuals and teams who bring special distinction to Carleton North in any field of sport and those who make a major contribution to the development and advancement of sport & recreation in Carleton North.

To permanently record and give prominence to these achievements in a public display area.

5. GOVERNANCE

All matters related to the Carleton North Sports Wall of Recognition shall be the responsibility and property of the District of Carleton North.

Council shall appoint a volunteer 9-member Board of Directors plus one Director who is a member of Council being an ex-officio member.

A Town staff person shall be assigned to liaison with the Board as an ex-officio member and who will serve as Secretary to the Board.

6. CATEGORY OF MEMBERS

There shall be three categories of inductees in the Carleton North Sports Wall of Recognition:

1) Builders: (Owners, Managers, Coaches, Officials, Volunteers)
2) Athletes
3) Teams

7. NUMBER OF INDUCTEES PER YEAR

The number of inductees per year shall be up to a maximum of 5.

8. NOMINATION PROCESS

Nominations shall be made on official nomination application that shall contain the information and merits of each candidate and be submitted to the Secretary of the Committee. Nominations must have the consent of the nominee, or if deceased, the consent of the family.

The board shall issue a call for nomination submissions from the general public and receive nominations up to 45 days from the date of the call. All nominations submitted will be sealed until the end of the nomination process. All nominations being considered will be considered for selection in the year nominated and for five succeeding years.

The Board of Directors will review the eligible nominations and recommend their selections to the District of Carleton North Council for final approval.

9. ELIGIBILITY for SELECTION

Any nominee who by outstanding achievement has attained prominence in any field of sport or who has made significant contributions to the development and advancement of sports & recreation in Carleton North are eligible for selection.

10. SELECTION CRITERIA

Candidates shall be chosen on the basis of their total body of work and achievement including ability, sportsmanship, character, and contribution to sports and recreation.

11. METHOD OF SELECTION

The board shall review all the list of all eligible nominations after a discussion and shall vote by secret ballot and vote for up to five choices. The board shall recommend the five nominees with the highest number of votes to the District of Carleton North for final approval.

12. ENROLLMENT

Each wall of fame member shall receive a plaque with the following information:

- Picture of individual or team
- Heading of Carleton North Sports Wall of Recognition
- Town Name and Logo
- Citation of 150-200 words.
- Date of nomination.

All members will be displayed prominently in a common area in the R. G. "Bun" Vesey Active Living Centre. The recipient will receive a framed plaque.

13. CEREMONY

- The Chairperson shall invite the nominator to make the formal nomination.
- Chairperson unveils portrait.
- Mayor or designate to read the citation.
- Inductee may address the audience.

Certification for the District of Carleton North Policy Manual:

I certify that this *Sports Wall of Recognition Policy R-01,* as indicated above was adopted by Council.

_____	April 11, 2023
Mayor	**Date of Council Resolution**
_____	April 11, 2023
Clerk	**Date Policy in Effect**

DISTRICT OF
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19 Station Road, Florenceville-Bristol, NB E7L 3J8
T: 506.392.6763 F: 506.392.5211

CARLETON NORTH SPORTS WALL OF RECOGNITION NOMINATION FORM:

NOMINEE INFORMATION:

First and Last Name of Nominee (clearly printed): _____

Spouse/Partner Name (clearly printed): _____

Date of Birth (MM/DD/YY): _____

Current Address: _____

Phone Number of Applicant: _____ Email address of Applicant: _____

Hometown (city, town, village identified as home of their sports career):
_____

Dates of residency in New Brunswick: _____

If Nominee is deceased, please provide date of death (dd/mm/yyyy)

Candidates shall be chosen based on their total body of work and achievement including ability, sportsmanship, character, and contribution to sports and recreation. Describe how your nominee qualifies, by answering the information required in the four categories attached to this nomination. **Supporting documents (newsclips, photos, certificates, etc.) to verify the nominee's accomplishments and additional typed information is encouraged.**

NOMINATOR INFORMATION:

First and Last Name of Nominator: _____

Current Address: _____

Phone Number of Nominator: _____Email address of Nominator: _____

I hereby declare on this date _____ the above details submitted to the Committee of the **CARLETON NORTH SPORTS WALL OF RECOGNITION** are true to the best of my knowledge and is done with consent of the nominee or their next of kin. I understand that if my nominee is not selected in this current year, their application will be kept on file for future consideration for five-years without the requirement of reapplication.

Nominator Signature: _____

Applications due by 8:00am, MondayJune 3, 2024 to DCN Town Office. Forms may be hand delivered in a sealed envelope or mailed to 19 Station Road, Florenceville-Bristol, NB, E7L 3J8 or emailed to: rayma.rediker@carletonnorth.com. **For a copy of the CARLETON NORTH SPORTS WALL OF RECOGNITION policy and guidelines go to the District of Carleton North website at: carletonnorth.com**

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Carleton North Sports Wall of Recognition Nominees Categories:

Please indicate the category for the nominee: ☐ Athlete ☐ Builder ☐ Team

1. Career, Awards and Achievements: (provide information regarding the nominee's career including: the sport(s), team(s), years involved, position(s), level of competition and level of organization (community/provincial/national/international). Include any awards, medals, certificates, citations, championships, etc., along with level of competition and year received.)

2. Consistency of performance: (illustrate the length of time the nominee contributed to their sport(s) including years of service, team(s), various levels of competition, progression of career, practice or training regimen required to achieve their highest level.)

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3. **Perseverance / Difficulty in Achieving Success: (explain the perseverance and dedication of the nominee to the sport, period of time contributed at each level, positions held, difficult circumstances encountered**

4. **Personal Qualities and Contribution to the Community: (provide information that illustrates the nominee's leadership skills, character, sportsmanship, contribution to sport and their community. Provide the significance of the impact of the nominee's contribution to the local/community/provincial/national level)**